

TOWNSHIP OF WALL
ZONING PERMIT APPLICATION-RESIDENTIAL PROPERTY
CHECKLIST

Have you submitted all of the following? **Your zoning permit will not be approved if any of the following items are incomplete:**

- 1. COMPLETE Application. With ALL applicable sections filled out.
- 2. Homeowner's Signature on second page of application.
- 3. Two (2) copies of an accurately scaled survey/plot plan showing the following:
 - a. All existing and proposed construction DRAWN TO SCALE.
 - b. Setback dimensions from property lines of all proposed construction.
- 4. One (1) complete set of construction drawings drawn to scale with all dimensions shown.
- 5. A topographic plan showing existing and proposed contours (*Required for pools, patios or any other application involving a change in grade*).
- 6. If you are a senior citizen over the age of 62, an active volunteer of a Wall Township Fire Company or First Aid Squad, or a Veteran, you may be exempt from certain fees if this is your primary residence. Please provide the following documents as proof for fee exemptions when you submit this permit:
 - a. Photo copy of a valid driver's license, passport or birth/baptismal certificate.
 - b. Certification from the Township's Tax Collector that the property is your primary residence for at least one year (seniors and volunteers) and all taxes, fines, fees and utility bills are current and paid in full (or exempt for veterans). *A form is available in the Land Use Office, which may be filled out and signed by the tax collector.*

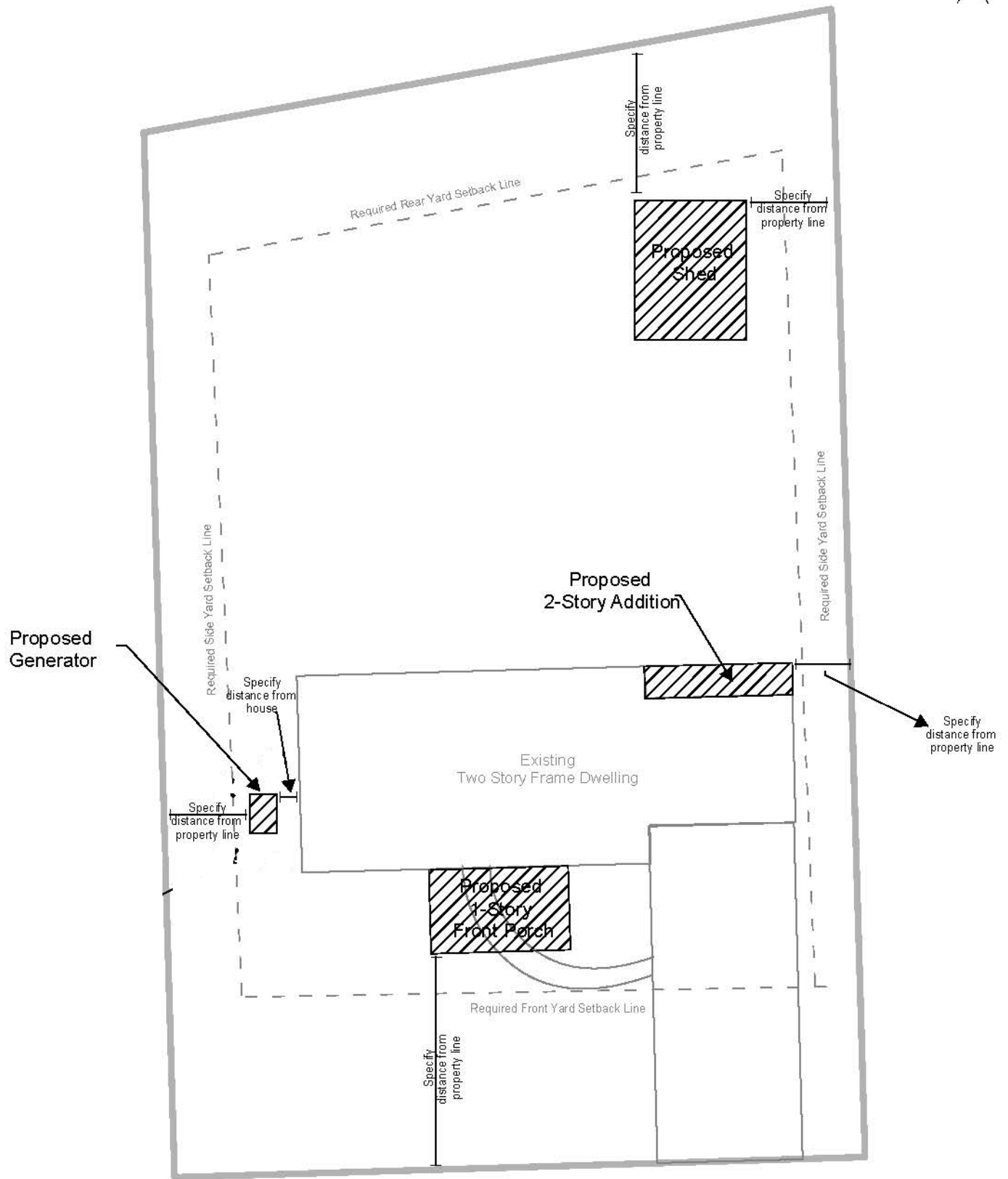
Additional information may be required upon review.

Once your application has been reviewed we will contact the person listed as the applicant on the application via email if there are any problems or questions that arise.

Once the application has been approved, we will contact the person listed as the applicant on the application via telephone to pay for the application.

*The permit fee will be \$30 but **the fee will not be accepted until the permit is reviewed and approved.***

Sample Survey/Plot Plan for Residential Zoning Permits



1 inch = 10 feet

 Site

Sample Plot Plan for Generator Zoning Permit



Jan. 24, 2012

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ZONING PERMIT APPLICATION-RESIDENTIAL PROPERTY

Please PRINT Clearly!! (Illegible documents will not be reviewed)

Owner's Name: _____ **Phone Number:** (____) _____ - _____
Address & Zip Code: _____
E-Mail: _____

Applicant's Name: _____ **Phone Number:** (____) _____ - _____
Address & Zip Code: _____
Applicant is: Owner____ Contractor____ Tenant____ Other (describe)____
E-Mail: _____

Address of Property: _____ **Block:** _____ **Lot:** _____
Zone District: _____ **Property Use:** Single Family____ Multi Family____ Other: _____
Property on Septic? Yes: ____ No: ____ **Property on Well?** Yes: ____ No: ____

PROPOSED CONSTRUCTION: (Check and Complete the Appropriate Items)

- 1. **Inground Pool: dimensions** _____
 patio/walkway dimensions _____
 type/height of fencing _____
- 2. **Above Ground Pool: dimensions** _____
 pool wall ht. _____ **type/height of fencing** _____
- 3. **Shed: dimensions** _____ **ht** _____
- 4. **Deck: dimensions** _____ **ht** _____
- 5. **Gazebo: dimensions** _____ **ht** _____
- 6. **Fence: type** _____ **ht** _____
 Contractor's License # _____
- 7. **Cabana: dimensions** _____ **ht** _____
- 8. **Garage: dimensions** _____ **ht** _____
- 9. **Driveway: dimensions** _____ **setback** _____
- 10. **Generator or AC Unit**
 dimensions _____ **ht** _____ **dist. from house** _____
 _____ **killowatts (generators)** _____ **BTU's (AC units)**
- 11. **Home Addition: number & type of room** _____
 1st fl. dimensions _____ **2nd fl dimensions** _____
 3rd fl dimensions (habitable attic) _____
- 12. **Site Lighting (lighting diagram required in footcandles).**
- 13. **Other: dimensions** _____ **ht** _____

Additional Information:

Application submission requires two (2) accurate copies of a plot plan/survey (at its original scale and not faxed or pieced together) indicating all proposed and existing structures with dimensions, setbacks from property lines, and building and impervious coverage clearly delineated, and one (1) sealed set of construction plans. If a plan/survey is not sealed and current, it shall be updated by a surveyor and sealed or by the homeowner with a statement as to its accuracy and signed and dated by the homeowner. Permit fee will be collected at the time the permit is issued.

Applicant certifies that all statements and information provided herein are true to the best of his knowledge, information and belief. Applicant certifies compliance with all pertinent municipal, county and state regulations and requirements with respect to the subject property.

Signature of Applicant: _____ **Date:** _____

PROPERTY OWNERS CERTIFICATION AS TO SITE IMPROVEMENTS

I HEREBY CERTIFY THAT THIS SURVEY REPRESENTS ALL SITE IMPROVEMENTS AND
STRUCTURES CURRENTLY ON THE PROPERTY

DATE_____

BLOCK_____LOT_____

ADDRESS_____

PRINT NAME OF HOMEOWNER/PROPERTY OWNER:

PROPERTY OWNER'S SIGNATURE:
