

TOWNSHIP OF WALL
ORDINANCE NO. 14 - 1993

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WALL ESTABLISHING REGULATIONS FOR THE INSPECTION AND REPRODUCTION OF PUBLIC RECORDS AND THE FEES TO BE CHARGED FOR SUCH INSPECTION AND REPRODUCTION.

WHEREAS, a municipality is permitted to establish reasonable regulations for the inspection and reproduction of public records, pursuant to N.J.S.A. 47:1A-2; and

WHEREAS, reasonable regulations as to the time, place, and terms of access to public materials will reduce disruption to the conduct of public business and preserve the integrity the records maintained by the Township;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Wall, as follows:

Section 1. The "Revised General Ordinances of the Township of Wall, 1977" as amended and supplemented, be and is hereby further supplemented by the addition of the following:

"3-19 REGULATIONS PERTAINING TO INSPECTION AND REPRODUCTION OF PUBLIC RECORDS.

3-19.1 Definition. As used in this section, the term "public record" shall mean all records which are required by law to be maintained or kept on file by the township.

3-19.2 Right of Inspection of Public Records. All public records maintained in municipal offices in the Township of Wall are available for inspection during the regular business hours of the township. Persons wishing to inspect and/or photocopy records shall be supervised by a representative of the office in which the

records are located.

3-19.3 Fees for Reproduction of Records.

a. Photocopying.

The fees charged for photocopies of public records shall be in accordance with N.J.S.A. 47:1A-2, as it may be amended or supplemented from time to time.

b. Employee Time.

If the inspection and/or photocopying of public records requires more than thirty (30) minutes per day of a municipal employee's time, an additional fee of \$5.00 for each thirty minutes, or any portion thereof, shall be charged, up to a maximum of \$50.00 per day."

Section 2. All ordinances, or parts thereof, inconsistent with the provisions of this Ordinance, be and the same are hereby repealed to the extent of such inconsistency.

Section 3. Should any section, paragraph, clause or any other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect or impair the remainder of the Ordinance.

Section 4. This Ordinance shall take effect upon its passage and publication according to law.

NOTICE

Notice is hereby given that the foregoing ordinance was introduced and passed on first reading by the Township Committee of the Township of Wall on May 25, 1993 and will be further considered for final passage and adoption at the Wall Township Municipal Building, 2700 Allaire Road, Wall Township, New Jersey, on June 15, 1993 at 8:00 p.m., or as soon thereafter as the matter can be reached on the

agenda, at which time and place all persons interested therein shall be given an opportunity to be heard, and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's office in the Township of Wall, Town Hall, to the members of the general public who shall request same.

BEATRICE M. GASSNER, C.M.C.
Township Clerk