

**Board of Fire Commissioners
District 2, Wall, NJ
January 28, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Mike Textor, Rob Coman, Bill Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 43 calls 2 drills with 37 YTD
- New badges to be ordered
- Steve Whyllie is out for a while due to his cancer and Company is making arrangements to help him

Correspondence

- Reliable Semi Annual Service Proposal
- Township of Wall Election dates for 2009
- Statement of services from Law Firm of McLaughlin, Gelson, D'Appolito & Stauffer

House

- Generator will be replaced as cost of adjusting existing one is too expensive
- Desks and chairs should arrive by Thursday or Friday. It is emphasized that the furniture has been donated and should we receive further donations of furniture, we are free to do what we want with this original furniture.
- Meeting with Engineers and Architect has shown some progress
- Two options have been presented for the fax and phone system network:
 1. \$3,786.99 for 48 port CYSICO system or
 2. \$273 per phone for placement where required with options for more
- Heater at House 2 needs repair
- Cleaning supplies needed
- Discussion on purchases by the Board and by the Company and it was determined that The Board will purchase the following:
 - Flagpole and light
 - Multi-media cart
- --The Board will also be responsible for rental of the multi-purpose room and it's cleaning and the employees will clean the first floor

The Company will purchase the following:

- chairs, supplies for upstairs kitchen

--sign at front of property

--bar

The company will also keep the red chairs and old tables on the first floor and will monitor their use. It will also seek to apply for a Club License.

Purchases to be combined by the Board and Company:

--Round and narrow rectangular tables

--2 treadmills & elliptical machine for the weight room with the Board providing no more than \$2,400

Board of Fire Prevention

- Reports attached
- Discussion on extra accrued time should be compensated or allowed to extend the time allowed for using it. Opinion was to "use it or lose it" in the allotted time and will be reported at the next meeting

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached

Old Business

- Verizon lines have been placed except for the tower near Police Headquarters. Cmr. Tennissen will send letter to Mr. Veruni of our intent to install lines
- Consideration for next Joint Board meeting
- Bill Lorenz due here on February 3rd and Board will provide one-half of living expenses
- Company will secure alcohol

New Business

- Motion made and approved, 5 Yes 0 No, to purchase 10 telephones and switch from CDWG at a cost of \$273.06 each for a total of \$3,058.61

Personnel

- Change in schedule appears to have been successfully made

Treasurers Report

- Attached

Meeting adjourned at 8:37 P.M.

Respectfully Submitted,
John Tennissen
Clerk

**Board of Fire Commissioners
District 2, Wall, NJ
February 25, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Mike Textor, Rob Coman, Bill Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 44 calls 3 drills with 80 YTD
- New members Drew and Wade McClellan introduced to Board

Correspondence

- Minutes from the N.J. Association of Fire Districts meeting
- Letter from Glendola Fire Company asking for use of first floor for a steak bake

House

- Bill Lorenz has completed his report.
- Other issues still remain:
 1. Punch list for Santorini
 2. Cupping on roof
 3. Apparatus may be raised slightly
 4. Vents in back room to be repaired
 5. Generator problem is the responsibility of the architect who should have it tested Other alternatives may be to appeal to DCA or to have the Board replace it

Board of Fire Prevention

- No meeting in February

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached

Old Business

- The results of the election of February 21, 2009 were reported by Cmr. Tennissen with the votes as follows:

For Commissioner

Michael Textor	352 votes
William Connellan	283 votes
Harlon D. Bauter	137 votes

**Board of Fire Commissioners
District 2, Wall, NJ
March 25, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Mike Textor, Rob Coman, Bill Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 25 calls 3 drills with 105 YTD
- Camp Evans has been turned over to the Township and Glendola Fire Co. is now first due to all of it

Correspondence

- Solicitation letters from Barclay Group and Alan Latanzio Insurance Agency

House

- Santorini bill will be held until satisfaction resolution of floor problems.
- Letter from USA Architects explaining problems of the generator
- Progress on air compressor

Board of Fire Prevention

- Reports attached
- Problems of extra time generated through accrual will continue to be discussed at the May meeting

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached

Old Business

- The Township Committee voted 3-0 with 2 abstentions to adopt the 2009 Budget at \$1,172,511.
- Fax line still needed
- Chair racks have arrived
- Water pressure on second floor still a problem
- Mike Hines from the Company advised that gym equipment has been sent and that a television has been added

New Business

- Office of Wall OEM has sent check for \$300 for reimbursement for materials for tractor trailer accident last year
- The fee for responding to the Garden State Parkway will be paid to the Company who will use it for maintenance.
- The Board voted 5-0 in the affirmative to pay Santorini for the following change orders:
 - #26 for \$11,607 for HVAC system for which reimbursement from USA is expected
 - #27 \$1,977 for electrical charges of calculations and circuits as a result of GTD studies for Emergency Lighting System

Personnel

- Operation running satisfactorily
- Draft for evaluation of employees is almost completed.

Treasurers Report

- Attached

Meeting adjourned at 8:45 P.M.

Respectfully Submitted,
John Tennissen
Clerk

**Board of Fire Commissioners
District 2, Wall, NJ
April 22, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Mike Textor, Rob Coman, Bill Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 28 calls 3 drills with 128 YTD
- Tools are needed and would it be possible to purchase what's needed
- Improvements needed for gear storage but storage will be set up in basement with a humidifier
- Cork boards needed
- Chief's truck needs work
- Scibal requested information on fatal accident in 2008 in order to consider reimbursement for damaged gear

Correspondence

- State of New Jersey with Notice of Potential Changes for extended benefits
- Accident & Sickness Policy received from National Union Fire Ins. Co.

House

- Progress slow but moving
- Monmouth County Construction Board of Appeals hearing has been postponed until late May
- President Dean Textor advised that the Company and Board have split the cost of tables and gym equipment and the Company owes the Board \$1,800. Also, two quotes have been received for the exterior sign and the Company will choose at the next meeting. Also, the flagpole will be reset;

Board of Fire Prevention

- No meeting in April
- Joint Board met and problems resolved regarding extra time for BOFP members

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached
- Dipstick on 290 needs to be replaced with longer stick to properly measure fluid level
- Crash truck almost ready, but needs one re-fitting

Old Business

- None

New Business

- North Wall Little League needs 60" x 48" sign and Board voted to donate the sign by a vote of 5 Yeas and 0 Nos.
- 4 sets of 5 lockers will be ordered

Personnel

- Meeting on 4/26 to be held with per diem employees
- Annual appropriations for pensions due on 4/30 for a total of \$18,796 to be made as follows:
 - PFRS contribution from 2nd quarter of 2006: \$16,079
 - PERS contribution for 2007: \$2,717.

Treasurers Report

- Attached

Meeting adjourned at 7:53 P.M.

Respectfully Submitted,
John Tennissen
Clerk

April 2009:

Apparatus & Equipment:

- PL has started annual pump and chassis services on the apparatus as well as the list of repairs I emailed over.
- Vision TIC is back from repair and back in service on 2-75 (repair was \$595.00).
- 2 BW co detectors to be sent out for calibration.
- Ordered diesel for house 2 tank and had the generator filled.

Personnel:

- Completed schedule for April and began May.
- Called in payroll for 4/10 and 4/24.
- Notified the part timers there will be a staff meeting on 4/25 at 8:30am at the firehouse per Commissioner Textor.

House:

- Langdon's is working on the water lines for the refrigerators.
- Ordered shelving for the attic.
- Ordered and received sign board for the lobby.
- Ordered concrete and lumber for concrete pad at the imperial park water station.
- Board of Education election went off without any issues.
- Still without a fax line.
- Ordered additional cleaning supplies for both firehouses.

Administrative:

- Exported our NFIRS file to DCA for the month of March
- Entered fire incidents, training, LOSAP and extra credit into NFIRS.
- Printed reports for percentages, alarms to date and LOSAP.
- Retrieved mail for the Company and the District from the post office.
- Submitted form by e-mail to the Turnpike Authority for reimbursement.
- Entered monthly bills and printed checks for payment.
- Transferred money from investment accounts to operational accounts to cover bills.
- Reconciled the books for the monthly meeting of the Board.

Respectfully submitted,
Capt. Chris Rosenfeld

Board of Fire Commissioners
District 2, Wall, NJ
May 27, 2009
Meeting Minutes

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Mike Textor, Rob Coman, Bill Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 41 calls 2 drills
- Gear needed and 8 pairs of boots and 3 seats of gear will be ordered
- County will again provide Haz Mat suits

Correspondence

- Minutes from the March 7, 2009 meeting of the New Jersey State Association of Fire Districts
- Notice of Primary Election from the Township
- Notice from Lincoln Financial stating the at fund performance insert results are inaccurate on the last quarterly statement

House

- Progress slow but moving
- Monmouth County Construction Board of Appeals hearing found against the USA Architects, HB Engineering and Santorini (Board of Fire Commissioners) and the Board will continue to pursue remediation from USA Architects, HB Engineering and Santorini *USA Arch 6/24*
- Governor candidate Chris Christie to stop by the firehouse during his campaign trips Only the three bays will be used
- Driveway to be repaved and repainted

Board of Fire Prevention

- Reports filed

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached
- New policy for 290 is needed and should not be used as a first run apparatus

Old Business

- None

New Business

- Junior members have opportunity to participate in competition in upstate New York at a cost of \$2,500. Members of the Board approved by a vote of 5 Yeas and 0 Nays for \$2,000 for transportation, lodgings and cost of event and the additional \$500. has been obtained from a grant

Personnel

- The results of the meeting on 4/26 with per diem employees resulted in additional cleaning supplies being ordered and that evaluations will be performed on a 6 month basis.

Treasurers Report

- Attached

Meeting adjourned at 8:21 P.M.

Respectfully Submitted,
John Tennissen
Clerk

May 2009:

Apparatus & Equipment:

- PL has completed all the pump chassis services on the apparatus.
- PL needed to order certain things that they will take care on a road service call.
- Vision TIC spare battery on 2-75 is missing, probably in someone's turnout coat pocket.
- 2 BW co detectors out for calibration.
- Ordered 4 sets of gear lockers, should receive them in 6-8 weeks.

Personnel:

- Completed schedule for May and began June.
- Called in payroll for 5/8 and 5/22

House:

- Ordered additional cleaning supplies for both firehouses.

Administrative:

- Exported our NFIRS file to DCA for the month of April
- Entered fire incidents, training, LOSAP and extra credit into NFIRS.
- Printed reports for percentages, alarms to date and LOSAP.
- Retrieved mail for the Company and the District from the post office.
- Submitted form by e-mail to the Turnpike Authority for reimbursement.
- Entered monthly bills and printed checks for payment.
- Transferred money from investment accounts to operational accounts to cover bills.
- Reconciled the books for the monthly meeting of the Board.
- Ordered checks for the operating account from McBee.
- Deposited a check from the County of Monmouth for 1845.00 reimbursement from the Warren Grove fire.

Respectfully submitted,
Capt. Chris Rosenfeld

**Board of Fire Commissioners
District 2, Wall, NJ
June 24, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Mike Textor, Rob Coman, Bill Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 37 calls 3 drills 205 Year to Date
- Maintenance equipment, lights and batteries to be needed and will be ordered suits

Correspondence

- New letter and copy of first letter of February 5, 2009 to Mr. Veruni of the Township asking for access to radio tower near Police Headquarters

House

- Progress slow but moving Cmr. Connellan will pursue the possibility of legal action
- Recent damage to building is cosmetic and Santorini will repair
- BOFC will hold up on window dressings
- Insurance claim may be made if damage to 290 is substantial
- Cintas Uniform Company has offered to provide mats and runners for the hallway, for clean the restrooms with steam and vacuuming for floors and every office President Textor of the Company will check to see if the work can be done quarterly.
- Additional consideration made for the purchase of mops, paper products and air fresheners
- Consideration by Board for the purchase of a floor cleaner
- Keys are still a problem and estimates will be obtained for keys for both houses.

Board of Fire Prevention

- No meeting in June
- Chiefs have not been briefed on activities for July 3 and Joe Rizzitiello will be contacted by Cmr. Tennissen

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached
- 290 has a damaged outrigger and needs repair

- All trucks have been serviced
- New lockers have arrived
- Piece still needed for Crash Truck

Old Business

- None

New Business

- New procedure for backing up apparatus provided by Safety Officer Tennissen and copy is attached

Personnel

- Two per diems reported that an apparatus was not fueled because no other member was present to assist in backing up the apparatus when returning to the house. Situation has been addressed and is covered in new policy.

Treasurers Report

- Attached

Meeting adjourned at 8:30 P.M.

Respectfully Submitted,
John Tennissen
Clerk

**Board of Fire Commissioners
District 2, Wall, NJ
July 22, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Mike Textor, Rob Coman, Bill Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 50 calls 2 drills 237 Year to Date

Correspondence

- None

House

- Santorini repaired damage to front of House 1
- CINTAS Uniform will charge \$75. per month for House 2 and \$100. per month for House 1 and each floor will be cleaned every other month
- Commissioner Connellan reported that his meeting with Santorini resulted in requests for payment for the following change orders:
 - #13: \$54,812.98
 - #'s 14 through 24: 13,497.66Details of work are on file
- Additional outstanding problems still involve the hallway on the second floor and the leveling of the bays, as well as the gutters and floor of mechanical room
- Parking lot to be sealed on 8/3
- Commissioner Connellan also met with USA Architects regarding the generator and the leaks in the bay doors
- Timberline Elk reported that humidity and air pressure in the attic area produced the cupping on the roof. An attic air system is needed and Timberline will forward letter to that effect.
- Bob Larrison will clean the front of House 1 and the rear of House 2
- 5 new phones have been received and more will follow
- Keys have to be made and some locks must be changed

Board of Fire Prevention

- Reports in file

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached

- 267 Out of service

Old Business

- Commissioner will check on deductible for JIF policies

New Business

- Company and Board should request being involved in plans for the next Wall Township Day

Personnel

- Capt. Rosenfeld will begin evaluations of per-diem employees

Treasurers Report

- Attached

Meeting adjourned at 8:52 P.M.

Respectfully Submitted,
John Tennissen
Clerk

July 2009:

Apparatus & Equipment:

- Ordered and received all items on the officer's wish list.
- Sent several pagers out for repair.
- Ordered 3 sets of gear for B. Cotta, R. Wykle and P. Lorusso.

Personnel:

- Completed schedule for July.
- Called in payroll for 7/3 & 7/17

House:

- Ordered additional cleaning supplies for both firehouses.
- Ordered door threshold for house 2 for the door by the back bay door to keep the water out.
- Ordered hasp locks for the ice freezer and ice maker.
- 2-75's electrical plug needs to be repaired.
- Langan's installed outside hook up for gas grill.
- New grill ordered and received.

Administrative:

- Exported our NFIRS file to DCA for the month of June
- Entered fire incidents, training, LOSAP and extra credit into NFIRS.
- Printed reports for percentages, alarms to date and LOSAP.
- Retrieved mail for the Company and the District from the post office.
- Submitted form by e-mail to the Turnpike Authority for reimbursement.
- Entered monthly bills and printed checks for payment.
- Transferred money from investment accounts to operational accounts to cover bills.
- Reconciled the books for the monthly meeting of the Board.

Respectfully submitted,
Capt. Chris Rosenfeld

Auditor

**Board of Fire Commissioners
District 2, Wall, NJ
August 26, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Rob Coman, Bill Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 43 calls 2 drills 280 Year to Date
- 266 to go to Wildwood
- 267 in accident
- Ray Auen's wife has a failed kidney and Ray will keep all advised as to progression of situation

Correspondence

- Minutes from the 6/7 meeting of the N.J. Association of Fire Districts
- State of N.J. advised new Employee Withholding rates which will be effective 10/01/09
- Dept. of Treasury that ^{Federal} no tax return was filed for 12/31/07 *for Unemployment Tax*

House

- Meetings to be held on Sept. 3 with Santorini and on Sept 10 with USA Architects after which decision will be made as to whether legal action will be taken for the completion of project

Board of Fire Prevention

- No meeting in August

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached
- 267 out of service for repairs due to accident Cmr. Tennissen will handle claim with Scibal
- 5 state of the art telephones have been put into use and 5 additional phones will be ordered
- Exterior sign should be delivered soon and new stones will be placed around it

Old Business

- Sign for Little League will be completed and delivered

New Business

- Danskin Insurance Agency is working on the renewal policy and Cmr. Tennissen will obtain the information and provide it to the agency
- Cmr. Coman will pursue phones and links to other repeaters and keep us advised
- Consideration to be made as to whether or not to rent out building for groups of less than 35 people

Personnel

- Consideration for adding per diems for shifts for weekend of Wildwood Convention, (9/18, 9/19/9/20) but it was decided to leave staffing and schedule as is.

Treasurers Report

- Attached

Meeting adjourned at 8:32 P.M.

Respectfully Submitted,
John Tennissen
Clerk

AUGUST 2009:

Apparatus & Equipment:

- Ordered and received 8 pairs of boots for the Juniors.
- 2 multi meters out of service for calibration.
- 2 drop lights and a heavy duty flasher ordered through Lakewood Auto.
- 50 cases of water received.
- Placed soda order on 8/24, will be delivered on 8/26.
- Scheduled Firefighters Equipment for 2 year pack bench testing.

Personnel:

- Completed schedule for August and started September.
- Called in payroll for 8/14 & 8/28
- Working on completing evaluations for the part time firefighters.

House:

- Ordered additional cleaning supplies for both firehouses.
- 2-75's electrical plug has been repaired. I will order back up plugs to have on hand for the future.
- Dumpster area was cleaned out.
- Landscaping rocks around the firehouse were sprayed with weed killer by the town.
- Bob Larrison has cut the perimeter grass around the property.

Administrative:

- Exported our NFIRS file to DCA for the month of July
- Entered fire incidents, training, LOSAP and extra credit into NFIRS.
- Printed reports for percentages, alarms to date and LOSAP.
- Retrieved mail for the Company and the District from the post office.
- Submitted form by e-mail to the Turnpike Authority for reimbursement.
- Entered monthly bills and printed checks for payment.
- Transferred money from investment accounts to operational accounts to cover bills.
- Reconciled the books for the monthly meeting of the Board.

Respectfully submitted,
Capt. Chris Rosenfeld

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**Board of Fire Commissioners
District 2, Wall, NJ
September 23, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Rob Coman, Mike Textor and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 48 calls 2 drills 328 Year to Date
- Township is having LECP (OEM) meeting on Sept. 30 at 2:00 P,M, with topics of discussion to include hurricanes, swine flu, alerting systems, incident command and discussion of Annex.
- Front pieces needed and will be ordered: 4 officers and 2 regular FF's
- Weather stripping for driver's side of 266 was replaced.
- Antenna for radio of 290 needed

*4 papers - officers
2 " for FF's
JH*

Correspondence

- None

House

- Meetings with Architect and Santorini will be held Sept. 30, as earlier meetings were postponed
- Exterior sign at House 1 will be grounded
- Awning over the rear of the building will be tabled
- House 1 to be open for Boy Scout award ceremony

Board of Fire Prevention

- Reports filed

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached
- Light tower for 275 needs to be repaired

Old Business

- Request from Dep't of Treasury has been referred to Barry Osborn
- 3 state of the art telephones with 3 lines have been ordered
- Progress on sign

New Business

- None

Personnel

- Shifts have been covered when needed.

Treasurers Report

- Attached

Meeting adjourned at 7:39 P.M.

Respectfully Submitted,
John Tennissen
Clerk

September 2009:

Apparatus & Equipment:

- Ordered forestry shirts from Tasc.
- 2-75's light tower is not operating properly, JB Hunt to repair.
- 2-75's primer is not working.
- 2-75's front strobes not working.
- Ordered 6 quick vent chains, 1 chain bar and air filters.
- Ordered engine fluids, funnels, and other trucks supplies for the engineer room.

Personnel:

- Completed schedule for September.
- Called in payroll for 9/11 & 9/25
- Working on completing evaluations for the part time firefighters.
- Faxed paperwork to Paychex to add Dave Newberry to direct deposit.

House:

- Ordered additional cleaning supplies for both firehouses.
- Ordered lumber for shelves to be built in the engineers room.
- Ordered dehumidifier for the basement.

Administrative:

- Exported our NFIRS file to DCA for the month of August.
- Entered fire incidents, training, LOSAP and extra credit into NFIRS.
- Printed reports for percentages, alarms to date and LOSAP.
- Retrieved mail for the Company and the District from the post office.
- Submitted form by e-mail to the Turnpike Authority for reimbursement.
- Entered monthly bills and printed checks for payment.
- Transferred money from investment accounts to operational accounts to cover bills.
- Reconciled the books for the monthly meeting of the Board.

Respectfully submitted,
Capt. Chris Rosenfeld

**Board of Fire Commissioners
District 2, Wall, NJ
October 28, 2009
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Rob Coman, Mike Textor and John Tennissen. The minutes from the previous meeting were read and approved.

*Bill Connellan
Gene White*

Bills

- Approved

Chief's Report

- 45 calls 2 drills 375 Year to Date
- 6 light box batteries will be ordered
- New set of gear will be ordered for Tony Nichlos
- Suggestion by Chief to add chain link fence for gear storage in basement

Correspondence

- Proposal for Elevator Servicing
- Affidavit from Coast Star regarding rates for publication for notices
- Meridian Health Care report regarding injury to Chief Rosenfeld
- Copies of 2006 and 2007 Audit Report

House

- Generator, water seepage under the bay doors, heating and cupping of roof have been addressed by USA
- Santorini will complete punch list by 11/6
- Progress on exterior sign and bar on 2nd floor

Board of Fire Prevention

- No meeting in October

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached

Old Business

- None

New Business

- Consideration for adding a rug in elevator and CINTAS will be contacted
- Budget workshop will be held on November 17 at 7:00 P.M. at House 1 and Commissioner Tennissen will post notice in the Coast Star
- Commissioner Tennissen will check on the use of electronic voting machines for the election in February

Personnel

- Shifts have been covered when needed.

Treasurers Report

- Attached

Meeting adjourned at 7:59 P.M.

Respectfully Submitted,
John Tennissen
Clerk

October 2009:

Apparatus & Equipment:

- Ordered forestry shirts from Tasc.
- 2-75's light tower was repaired by JB Hunt.
- 2-75's doors have repaired and are in excellent working condition.
- Ordered 6 Motorola Minitor 5 pagers.

Personnel:

- Completed schedule for October and started November.
- Called in payroll for 10/9 & 10/23.
- Ordered Shirts for the part timers.

House:

- Ordered additional cleaning supplies for both firehouses.
- Thyssen Krupp provided the district with an elevator service contract proposal.
- Moved tool box and some tools from Industrial Rd. to Belmar Blvd.

Administrative:

- Exported our NFIRS file to DCA for the month of September.
- Entered fire incidents, training, LOSAP and extra credit into NFIRS.
- Printed reports for percentages, alarms to date and LOSAP.
- Retrieved mail for the Company and the District from the post office.
- Submitted form by e-mail to the Turnpike Authority for reimbursement.
- Entered monthly bills and printed checks for payment.
- Transferred money from investment accounts to operational accounts to cover bills.
- Reconciled the books for the monthly meeting of the Board.
- Going back and forth with the Turnpike Authority over voucher payment, or non-payment. According to them we will be receiving payment at the end of the year.

Respectfully submitted,
Capt. Chris Rosenfeld

Board of Fire Commissioners
District 2, Wall, NJ
November 25, 2009
Meeting Minutes

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Rob Coman, Mike Textor, William Connellan and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 32 calls 2 drills
- New member Chris Furey, Chief of West Belmar Fire Co. introduced to Board
- New gear to be ordered for George Strahle and followed up for Craig Trainor
- At future meetings, it has been requested that Mike Burr ask for anything that is needed

Correspondence

- Minutes from 9/18 meeting of New Jersey State Association of Fire Districts
- NJ State Department of Labor advising that injury to John Rosenfeld has to be submitted electronically or through the Third Party Administrator-in matters for District 2, it would be Scibal Associates
- NJ Turnpike Authority requested that all statements be submitted

House

- Progress on House 1 with additional information to be available at the December meeting
- Parking lot will be re-coated
- Company will order floor cleaning machine
- Capt. Chris Rosenfeld attended meeting at South Wall with Verizon and it was determined that three additional lines are needed

Board of Fire Prevention

- Reports filed

Trucks and Equipment

- Report from Capt. Chris Rosenfeld attached

Old Business

- Company owes the Board \$7,000 but will deduct \$2,700 from the balance to cover the cost of the new floor cleaner
- Electronic voting machines can be requested when the order forms arrive from the

Board of Elections

- Elevator mat from CINTAS has been ordered

New Business

- Ring to be ordered for outgoing Chief John Rosenfeld
- Special election by the Board will be held on December 16, 2009 at 6:00 P.M. at House 1 to discuss and vote on the purchase of a new command vehicle and for the adoption of the 2010 Budget. Accountant Barry Osborne will place the Notice in the Coast Star
- The next regularly scheduled meeting of the Board will be moved to January 20, 2010 to allow for the public hearing on the 2010 purchase of command vehicle and for the 2010 Budget. Commissioner Tennissen will place ad with the Coast Star.

Personnel

- Shifts have been covered when needed and the evaluations have been completed.

Treasurers Report

- Attached

Meeting adjourned at 8:15 P.M.

Respectfully Submitted,
John Tennissen
Clerk

November 2009:

Apparatus & Equipment:

- Ordered 2 sets of turnout for C. Trainor and T. Nichlos.
- Ordered leather gloves.
- Dorrer worked on 2-88 during maintenance.
- Ordered floor cleaning machine with Mike Hines from Scoles.
- Longo's is servicing all the chainsaws and ordering spare parts for them.
- Halfway complete with the knox box project.
- 2 multi meters need to be sent out for calibration.
- Antennas, pager chargers and (5) minitor 5 pagers have been purchased and received.
- Turnout gear for B. Cotta, P. Lorusso and R. Wykle have come in and issued without any problems.

Personnel:

- Completed schedule for October and started November.
- Called in payroll for 11/6 and 11/20.
- Received uniform order for paid staff which includes polo shirts, long and short sleeve t-shirts and baseball caps.
- Deposited 10,000 in payroll account to cover payroll.
- Spoke with Paychex regarding direct deposit and address changes for a couple of the part timers.
- Updated list of cleaning procedures will be issued focusing more on the 1st floor, apparatus floor and the outside, as well as other issues brought to my attention.

House:

- Ordered additional cleaning supplies for both firehouses.
- Parking lot was seal coated.
- Made progress with heating situation in the building.
- Little Silver was back to look at things and has ordered additional parts.
- The Lutron timer controlling the building is still not working properly.
- Cintas is ordering a custom fit mat for the elevator which will be changed out every week with the other mats.
- Taylor Fence came out to provide quote on a secure 15x15 secure cage in the basement with a 4' door. *PROPOSAL*: 12' high (brings it right below the rafters) with 4' door: \$2,540.00 material and installation.
- Made an appointment with Gary from Campbell Supply for Wed 12/2 @ 10:00am to go over the key issues in the new building, the Industrial Rd. firehouses, copies of keys and deadlocks.

Administrative:

- Exported our NFIRS file to DCA for the month of October.
- Entered fire incidents, training, LOSAP and extra credit into NFIRS.

- Printed reports for percentages, alarms to date and LOSAP.
- Retrieved mail for the Company and the District from the post office.
- Submitted form by e-mail to the Turnpike Authority for reimbursement.
- Entered monthly bills and printed checks for payment.
- Transferred money from investment accounts to operational accounts to cover bills.
- Reconciled the books for the monthly meeting of the Board.
- 2008 audit is still being completed as of 11/24/09 by the accountant.
- Mailed 2006/2007 audit reports to Moody's as per their request.
- Met with all three districts and Toby Roe at South Wall on Wed 11/25 to resolve the RTNA radio line issues. Should be able to make progress with help of new contact at Verizon. South Wall had their issue resolved and is paying monthly \$143 for the lines. We need to pay our outstanding balance of \$1132.37 to move forward.

Respectfully submitted,
Capt. Chris Rosenfeld

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**Board of Fire Commissioners
District 2, Wall, NJ
December 16, 2009
Meeting Minutes**

The special meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Rob Coman, Mike Textor, William Connellan and John Tennissen.

1. Discussion was opened for the purchase of a new command vehicle with the cost not to exceed \$40,000.

Vote by Board Members ^{+ Public} resulted as follows:

8 Yes votes and 0 No votes

Meeting was closed at 6:13 P.M.

2. Meeting was re-opened for discussion of the 2010 Budget

Vote by Board Members resulted as follows:

5 Yes votes and 0 No votes

Meeting was closed at 6:40 P.M.

Respectfully Submitted,
John Tennissen
Clerk