

TOWNSHIP OF WALL
ZONING PERMIT APPLICATION-NON-RESIDENTIAL PROPERTY
CHECKLIST

Have you submitted all of the following? **Your zoning permit will not be approved if any of the following items are incomplete:**

- 1. COMPLETE Application. With ALL applicable sections filled out including all dimensions. *It is your responsibility to complete the entire application. Using the words, "See Plans" to describe the proposed construction is not acceptable.*
- 2. Applicant's signature at bottom of application.
- 3. Two (2) copies of an accurately scaled survey/plot plan showing the following (not required for interior fit out or outdoor display):
 - a. All existing and proposed construction DRAWN TO SCALE
 - b. Setback dimensions from property lines of all proposed construction (*not required for rooftop equipment*).
 - c. Building and impervious coverage calculations (*not required for signs, fences or rooftop equipment*).
- 4. One (1) complete set of construction drawings drawn to scale with all dimensions shown.
- 5. If you are submitting an application for development approved by the planning or zoning board, you must submit:
 - a. One copy of resolution compliance letter signed by the Board Secretary.
 - b. Color rendering with color sample board *for new buildings or additions only*.
 - c. Preconstruction meeting minutes from the Board Engineer.
 - d. Date of preconstruction meeting with the Township Police Department.

Once your application has been reviewed we will contact the person listed as the applicant on the application via email if there are any problems or questions that arise.

Once the application has been approved, we will contact the person listed as the applicant on the application via telephone to pay for the application.

TOWNSHIP OF WALL

ZONING PERMIT APPLICATION- NON-RESIDENTIAL PROPERTY

Please PRINT Clearly!! (Illegible documents will not be reviewed)

Owner's Name: _____ Phone Number: (____)____-_____
Address & Zip Code: _____
E-Mail: _____

Applicant's Name: _____ Phone Number: (____)____-_____
Address & Zip Code: _____
 Applicant is: Owner____ Contractor____ Tenant____ Other (describe)_____
E-Mail: _____

Address of Property: _____ Block: _____ Lot: _____
Zone District: _____ **Property Use:** _____

PROPOSED CONSTRUCTION: (Check and complete the applicable items).

1. **Interior fit out: dimensions** _____
 date of Transfer Permit _____ **Occupant Name:** _____
2. **Addition: dimensions** _____ **ht** _____
 description _____
3. **Accessory structure: dimensions** _____ **ht** _____
 type/description _____
4. **Fence: type** _____ **ht** _____
5. **Ground mounted generator or AC Unit**
 dimensions _____ **ht** _____ **distance from building** _____
 _____ **killowatts (generators)** _____ **BTU's (AC units)** _____
6. **Roof mounted equipment: Generator, AC Unit, Solar Panels**
 dimensions _____ **ht** _____
 height of parapet wall _____
7. **Freestanding sign: date of Transfer Permit** _____
 dimensions: length _____ **width** _____ **depth** _____ **ht** _____
 type of lighting _____ **times to be lit** _____
 street address dimensions _____
8. **Wall sign: date of Transfer Permit** _____
 dimensions: length _____ **width** _____ **projection** _____ **ht** _____
 type of lighting _____
9. **New development: description** _____
 date of resolution compliance _____
 date of preconstruction meeting with Police _____
 date of preconstruction meeting with Engineer _____
10. **Outdoor Display:**
 date(s) of outdoor display/sale _____
11. **Other: dimensions** _____ **ht** _____
 description: _____

Additional Information: _____

Applicant certifies that all statements and information provided herein are true to the best of his knowledge, information and belief. Applicant certifies compliance with all pertinent municipal, county and state regulations and requirements with respect to the subject property.

Signature of Applicant: _____ Date: _____