

Township of Wall

Development Application and Checklists

A. Development Application.

Application No.: _____ Filing Date: _____

.....
Complete all items listed below.
Do not write above this line.

**TOWNSHIP OF WALL, NJ, PLANNING
BOARD/BOARD OF ADJUSTMENT
DEVELOPMENT APPLICATION**

- 1) Applicant 's Name: _____ Phone: _____
Mailing Address: _____
Fax: _____ Email: _____
- 2) Present Owner: _____ Phone: _____
Mailing Address: _____
- 3) Attorney Representing Applicant:
Firm Name: _____
Mailing Address: _____
Phone: _____ Fax: _____ Email: _____
- 4) Licensed NJ Surveyor/Architect/Planner/Engineer:
Firm Name: _____
Mailing Address: _____
Phone: _____ Fax: _____ Email: _____
- 5) Interest of Applicant if other than Owner:

CERTIFICATIONS

If the applicant isnot the property owner, complete both items 18, 19 and 20.

If the applicant is the property owner, complete items 19 and 20 only.

- 18) I certify that the statements and materials submitted herein are true. I further certify that I am the individual APPLICANT or that I am an officer of the corporate applicant or partnership and that I am authorized to sign the application for the corporation or partnership.

Signature _____

Sworn to and subscribed before me this _____ day of _____,
20____

NOTARY AND SEAL

- 19) I, the OWNER of the subject property, hereby give permission to the Township of Wall and its Boards, Commissions, agents, representatives, consultants and employees permission to enter and inspect the property in question for purposes relating to the review and reporting on this application.

Signature _____ Date _____

- 20) I certify that I am the OWNER of the property which is the subject of this application, that I have authorized the applicant to make this application and that I agree to be bound by the application and representations made herein, and the decisions made hereof in the same manner as if I were the applicant.

Signature _____

Sworn to and subscribed before me this _____ day of _____,
20____

NOTARY AND SEAL

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table>					-	-	-	-
-	-	-	-					
or								
Employer identification number								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table>					-	-	-	-
-	-	-	-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Township of Wall
Land Use Department

APPLICATION FOR CERTIFIED LIST

Date: _____

1) Property Description:

Block _____, Lot(s) _____

Block _____, Lot(s) _____

2) Presently assessed to:

Name _____

Address _____

_____ Zip Code _____

3) Person to receive list:

Name _____

Address _____

_____ Zip Code _____

4) Applicant/Agent Signature _____

Date _____

Application Fee of \$10.00 must be submitted with this form.

If the property is not located within Wall Township, please obtain a current tax map sheet depicting the property from the municipality in which the property is located and submit it with this form.

Checklist

WALL CODE

B. Development Application Checklists.

Applicants submitting development applications to the Township shall provide the following documentation in order for the application to be certified as complete and forwarded to the Planning Board or Board of Adjustment for hearing purposes. This checklist is to be used to determine the completeness of development applications as required by N.J.S.A. 40:55D-10.3 and Township ordinance § 140-105.¹ Submittal items that are missing or incomplete as required on the following sheets will prevent an application from being certified as complete.

- C-1 Essential Documents
- C-2 Uniform Drawings
- C-3 Basic Information
- C-4 Plat and Plan Details
- C-5 Special Requirements
- C-6 General Development Plan

Checklist compliance is required for the following application types as shown below. Not all checklist requirements apply to every application, and additional information may be requested in unique circumstances.

Bulk variance: C-1, C-2 and C-3.

Interpretation/appeal: C-1, C-2 and C-3.

Use Variance (bifurcated): C-1, C-2, C-3 and C-5C.

Use Variance & Site Plan: C-1, C-2, C-3, C-4 and C-5.

¹ Editor's Note: See now § 140-74. Filing of applications.

LAND USE AND DEVELOPMENT REGULATIONS

Site Plan: C-1, C-2, C-3, C-4 and C-5.

Minor subdivision: C-1, C-2, C-3 and C-4.

Major subdivision: C-1, C-2, C-3, C-4 and C-5.

Planned development: C-1, C-2, C-3, C-4, C-5 and C-6.

The following documents and document items must be included as a part of a complete development application. Any items missing or incomplete will prevent the application from being certified as complete, and it will not be considered by the approving authority.

(Note: The items listed above are considered jurisdictional items and they will not be waived by the Planning Board or Board of Adjustment.)

C-1, Essential Documents.

- 1) Original with 24 copies of the Development Application with all items completed.
- 2) Twenty-five copies of all drawings, diagrams, attachments and supportive documents packaged as a group or rolled if in map form. (Note: Submittals for completeness review may initially include one set of site plans or subdivision plans for review.)
- 3) Five copies of all ancillary reports, including but not limited to engineering, planning, traffic, and environmental.
- 4) Twenty-five copies of site plans or subdivisions reduced to an 8.5-inch by 11-inch print; for site plans, colored building elevations and floor plans shall be included.
- 5) Twenty-five copies of the Tax Map sheet identifying the property in question reduced to an 8.5-inch by 11-inch print.
- 6) Eleven folded full-size copies of the plat or site plan page for any subdivision or site plan.
- 7) Administrative application fees.
- 8) Professional escrow fees (Soc. Sec. or FID number or W-9 required). See Fee Schedule attached.²
- 9) All plans shall provide an ownership status certification by the applicant on the title sheet.
- 10) Map depicting property owners within 200 feet of the subject property with a listing by block and lot of the owners' names and addresses.
- 11) A tax status certificate prepared and signed by the Township Tax Collector.
- 12) All applications requiring sewer access shall submit proof that a copy of the application and development plan has been forwarded to the applicable sewer authority with a request for comment to be sent to the approving authority.

² Editor's Note: The Fee Schedule is available in the Township offices.

WALL CODE

C-2, Uniform Drawings.

- 1) All plan sheets submitted shall be of the same standard size and no larger than 30 inches by 42 inches.
- 2) All plan sheets submitted shall contain a graphic scale. Site plans and subdivision plans shall be at one of the following standard engineering scales: 1" = 10', 20', 30', 40', 50', 100', 200', 500', or 1,000'. All architectural plans shall be at one of the following standard architectural scales: 1" = 1/16", 3/32", 1/8", 3/16", 1/4", 3/8", 1/2", 3/4", or 1".
- 3) All map sets consisting of more than one sheet shall be of the same size and drawn at the same scale. All sheets shall be identified by title, consecutively numbered and bound together on the left edge, including surveys, renderings, architectural plans, etc. Required architectural plans shall be attached at the end of any applicable site plan set. All map sets shall be rolled together, not folded or rolled separately.
- 4) Where an entire tract cannot be shown on one sheet, match-lines and references to adjoining sheets shall be provided. A project key sheet shall be provided on each sheet at a smaller scale. The key shall show the overall project with a subsheet and map-line delineation.
- 5) All drawings shall have a title containing reference to the Township of Wall, Monmouth County, the name of the development and the type of the development.
- 6) A table of revisions showing the original issue date, all revision dates, and a summary of each revision shall be shown on each sheet. Each table shall be updated when a revision is made and the plan is reissued. The title sheet of each plan shall contain a table showing the original issue date and last revision date for each sheet of the plan.
- 7) The first sheet of each plan set shall provide an appropriate approval certification section for the Board Chairman, Board Secretary, Township Clerk and any Board professionals as may be required. Minor subdivisions (plat or deed) shall contain an undated County Clerk filing deadline statement for completion by the Board Secretary.
- 8) No drawing or other supporting document shall be accepted for consideration unless it bears the signature, seal, license or certification number, address and telephone number of the person or entity responsible for its preparation.
- 9) Surveys submitted for bulk and use variance applications shall not be more than three years old.
- 10) All development plans shall provide a reference meridian and a key map identifying the property in question in relation to all streets, major water bodies, and water courses within 10,000 feet of the perimeter of the property. The names of all major geographical features shall be provided.

LAND USE AND DEVELOPMENT REGULATIONS

C-3, Basic Information.

- 1) All plans and plan sets shall provide a schedule showing the following: existing and proposed parcels, Tax Map sheet number, block and lot numbers, metes and bounds descriptions of the tract and all lots therein, streets with names, rights-of-way and easements, all bodies of water, public facilities and utilities, and natural features.
- 2) All plan and plan sets shall provide a zoning table/schedule identifying the zoning district for the tract, all applicable bulk zoning requirements for the zone district and those provided for the proposed development tract and all parcels therein. All items noted in the submittal checklists shall be provided unless a waiver request has been requested. All items noted on the Zoning Compliance Checklist shall be addressed and, if noncompliant, a variance requested. Waiver and zoning variance requests shall be listed on the application form and on the plans submitted.
- 3) All plans shall depict the street system and a mapping and schedule showing the following: All existing and proposed roadways, curbs, and sidewalks within the site and within 200 feet along with the widths of all rights-of-way, roadways and sidewalks. Details shall be provided for the curb, gutter, sidewalks, driveways, and grading within the rights-of-way.
- 4) All plans shall show the location, shape and layout of all existing buildings, structures, and paved areas on site and within 200 feet. The plans shall also show all existing on-site roadways, parking areas, loading areas, landscaping, fire zones, and refuse/recycling areas. The height in feet and stories of all existing buildings shall be identified.
- 5) All plans shall show the location, shape, and layout of all proposed buildings, structures, building renovations and building additions. The plans shall also identify the location, layout, dimensions, setbacks, building and impervious coverage, floor plans, and elevations (all sides including proposed exterior materials, colors, roof lines, parapets, mechanical locations and screening), and all structures to be removed.
- 6) All plans shall provide a comparison schedule/table showing ordinance standards for all features for which standards are imposed, including but not limited to the number of lots, lot area(s), setback dimensions, building coverage, impervious coverage, building height, the number of parking and loading spaces, the amount location and type of landscaping, the amount and depth of landscape buffering, and the dimension of sight triangles. See sample attached.³
- 7) All plans shall provide a mapping and schedule of environmental conditions, including but not limited to any deed restrictions, classification exception areas, hydric soils, freshwater wetlands and transition areas, tidal wetlands, areas of steep slopes in excess of 10%, and one-hundred-year floodplain or ten-percent flood risk areas showing the extent, area and lot coverage for each feature.

³ Editor 's Note: A copy of said sample is on file in the Township offices.

WALL CODE

- 8) All plans shall provide a generalized land use plan for the entire tract and include the specific existing and proposed uses for the development by written description, NAICS 1997 edition subsector number, and Township ordinance designation.

C-4, Plat and Plan Details.

A. General plan requirements (all site and subdivision plans):

- 1) The required tract description shall include a certification that all linear and angular dimensions of the exterior boundaries of the tract balance and their descriptions close within a limit of error of not more than one part in 10,000.
- 2) Street information shall include center-line profiles, cross sections and final design grades of all proposed improvements, abutting streets and intersection curb radii.
- 3) Utility plans and profiles for all underground lines, controls and other structures showing elevations and slopes between structures and connections to existing facilities.
- 4) Grading and drainage plans pursuant to C-5D shall be provided. A licensed engineer's certification of compliance with N.J.A.C. 7:8 et seq. shall be provided.
- 5) An environmental impact statement, a landscaping plan and a tree removal plan shall be provided pursuant to C-5A-C shall be provided.
- 6) A timing schedule for all sections of a development project shall be provided or, in the alternative, a statement indicating that it will be constructed in one phase.
- 7) Construction specifications prepared by a licensed engineer identifying methods and materials for all site improvements shall be provided.

B. Site plan/architectural plan requirements.

- 1) Plans, details, intensities and dimensions shall be provide for all buildings, structures and improvements, including but not limited to buildings, floor plans, roadways, driveways, parking areas, ADA facilities, loading areas, refuse/recycling areas, landscaping, buffering, utilities, lighting, and ornamental features.
- 2) All plans shall provide the dated signature and seal of the preparer. Site plan not signed or sealed.

C. Subdivision plat requirements.

- 1) Plat shall be drawn and sealed in accordance with the Map Filing Act (N.J.S.A. 46:23).⁴

⁴ Editor's Note: N.J.S.A. 46:23-1 et seq. was repealed by L. 1953, c. 358, p. 1941, § 7. See now N.J.S.A. 46:23-9.9 et seq.

LAND USE AND DEVELOPMENT REGULATIONS

- 2) All residential plats shall provide a certification by the preparer stating compliance with the Residential Site Improvement Standards (N.J.A.C. 5:21).

C-5, Special Requirements (all site plans and major subdivisions).

- A. Environmental impact statement (no waivers; see ordinance § 140-105⁵).
 - 1) An inventory listing vegetation, soils, topography, surface hydrology, climate, land use, cultural/historical resources, and other physical conditions on or in the vicinity of the tract on which the assessment is based shall be provided.
 - 2) A narrative describing the general development limitations and environmental impacts generally associated with the environmental conditions, including any protective covenants, easements or deed restrictions, copies of which shall also be provided.
 - 3) A narrative describing any special mitigating measures to be used in consideration of site conditions and inventories shall be provided.
 - 4) An assessment narrative comparing the consequences of the proposed development with other development alternatives and design concepts shall be provided. It shall include the probable impacts of the development on the environment, on surrounding development (existing and planned), and the impacts of the environment on the occupants of the development assuming mitigation measures have been employed.
- B. Landscape and tree removal plans.
 - 1) A tree removal plan pursuant to Township ordinance § 140-122 shall be included for site plans and major subdivisions.
 - 2) A landscape plan pursuant to § 140-253 which shall be prepared by a licensed engineer, landscape architect or planner as permitted by law.

⁵ Editor's Note: See now § 140-74. Filing of applications.

WALL CODE

C. Traffic impact overview.

- 1) A traffic impact overview report describing the impact of traffic that will be generated from the proposed development, including but not limited to estimated traffic generation, impact on the traffic patterns of the immediate area, including surrounding intersection within 200 feet, and any traffic mitigation proposed.
- 2) The overview shall be prepared by a traffic engineer or planner or other suitable professionals as permitted by the approving authority.

D. Grading and drainage.

- 1) A grading and drainage plan shall be provided that illustrates existing and proposed conditions to a distance of 100 feet beyond the subject tract. It shall identify the slope and natural flow of surface drainage and the final disposal of surface waters pursuant to N.J.A.C. 7:8.
- 2) The plan must provide adequate information addressing the following: existing and proposed watercourses and water bodies, existing and proposed storm sewer lines, existing and proposed recharge basins, detention basins or other water conservation devices. It shall also provide for contours as needed, cross sections, profiles and elevations of sewer system components, stream cross sections and profiles, and steep slopes. Stormwater calculations for two-, ten-, twenty-five- and one-hundred-year storm events for project structures and downstream structures are required, including stormwater management, maintenance, water quality and soil log reports.

C-6, General Development Plan.

- 1) A general development plan shall contain the required documentation pursuant to N.J.S.A. 40:55D-39e et seq. as well as the items noted herein.
- 2) Tract mapping shall include the location and names of all streets, bodies of water, public facilities, and other landmarks along with existing and proposed uses within 5,000 feet of the tract perimeter.
- 3) A general land use plan delineating proposed residential, office, commercial, industrial, recreational, open space and other land use areas for the entire tract. A separate delineation shall be made for each type of structure, density, and coverage ratio and shall be supplemented by schematic footprints of buildings with dimensions and distances to other buildings, parking areas, and tract boundaries. The plan shall include the general layout and location of parking areas, number of parking spaces, and estimates of building coverage, impervious coverage, parking, streets, driveways, and sidewalks.
- 4) A general circulation plan indicating all existing and proposed streets, driveways and pedestrianways, and access to public transportation.

LAND USE AND DEVELOPMENT REGULATIONS

- 5) An open space plan delineating areas to be set aside for parks, conservation and recreation purposes.
- 6) A general utility plan identifying and locating facilities for all required and proposed utilities.
- 7) A stormwater management plan pursuant to N.J.A.C. 7:8 and checklist item C-5D.
- 8) An environmental impact statement pursuant to checklist item C-5A.
- 9) A community facilities plan illustrating the scope, type and location for, but not limited to, educational, cultural, historic, emergency services, and other services of a community nature.
- 10) A general housing plan identifying the number of housing units as well as any the provision of affordable units on or off site pursuant to N.J.A.C. 5:94 et seq.
- 11) A local services plan providing the scope, type and location of, but not limited to, water, sewer, cable, solid waste disposal and recycling. The plan shall indicate whether the service will be privately or publically provided.
- 12) A fiscal report shall be submitted describing the anticipated demand on municipal services to be generated by the development and any other financial impacts to be faced by the Township. It shall include a projection of tax revenues which will accrue to the Township, county and school district in total and broken down by phasing if applicable.
- 13) A timing or phasing plan which identifies the phasing of the project related to the land use, circulation, drainage, and utilities to ensure functional development.
- 14) A municipal development agreement addressing the development issues, including affordable housing.

Noticing

TOWNSHIP OF WALL NOTICE REQUIREMENTS

- 1) Notice is required on all development applications with the exception of minor subdivisions (without variances) and final subdivision.
- 2) The applicant must submit a written request to the Land Use Office for a certified list of property owners located within 200 feet in all directions of the subject property. The application for a certified list or other written letter should be submitted with the development application. Lists more than 6 months old are not valid.
- 3) Contents of Notice:
 - a) Date, time and place of hearing.
 - b) Nature of all matters to be considered at the hearing
 - c) Identification of the property proposed for development by street address, Block and lot numbers as shown on the current tax duplicate.
 - d) Location and times at which maps and documents for which approval is sought are available for public inspection.
- 4) At least 10 days prior to the scheduled hearing date:
 - A) Publish Notice in **ONE** official Township Newspaper and request an Affidavit of Publication. Official papers are:

1) Coast Star 13 Broad Street Manasquan, NJ 08736	2) Asbury Park Press 3601 Hwy #66 Neptune, NJ 07753
---------------------------------------------------------	-----------------------------------------------------------
 - B) **Notify by personal service or certified mail, return receipt requested, applicant must fully complete the receipt and have the post office date stamp the receipt. If personal service is performed, all property owners must sign their full name and date on the certified list next to their names**
 - 1) All property owners within 200 feet.
 - 2) Clerk of adjoining municipality if located within 200 feet.
 - 3) County Planning Board if adjacent to existing or proposed County road, adjoining other County land or situated within 200 feet of a municipal boundary.
 - 4) Commissioner of Transportation if property is adjacent to a State Highway. Attention: Construction and Maintenance, 1035 Parkway Avenue, Trenton, NJ 08625.
 - 5) Commissioner of the Department of Community Affairs if development Exceeds 150 acres or 500 dwellings. (include copy of maps and documents required to be on file with the secretary)..

The following items are necessary for the Public Hearing and should be submitted to the Land Use office by the Wednesday before the scheduled hearing.

- _____ A. Certified list of property owners within 200 feet of subject property
- _____ B. Original Notice to property owners
- _____ C. Affidavit of Publication from the Asbury Park Press or Coast Star
- _____ D. Certified mail receipts showing postal date stamp from letters sent to property owners and any green receipts from the post office.
- _____ E. Original Proof of Service (must be notarized)

TOWNSHIP OF WALL

NOTICE OF HEARING

To Whom It May Concern:

PLEASE TAKE NOTICE THAT _____, the undersigned,
has appealed to the (Board of Adjustment, Planning Board)
cross out inapplicable section
of the Township of Wall for (Site Plan, subdivision, Variance, Conditional Use) approval.
cross out inapplicable section

The applicant does hereby propose to: (Give detailed information including ordinance numbers)

Applicant requests that the application be deemed amended to include and the Board grant any additional approvals, waivers or variances determined to be necessary in the review and processing of this application

ON PREMISES LOCATED AT: _____

Also known as Block _____ Lot _____ on Tax Map.

Any person or persons affected by this application may have an opportunity to be heard at the meeting held _____ evening, the _____ day of _____ 20 _____ in the Municipal Meeting Room, 2700 Allaire Road, Wall Township, at _____ P.M.

A copy of the application has been filed in the Office of the Board Secretary and may be inspected by the Public between the hours of 9:00 A.M. and 4:00 P.M. at the Municipal Building, 2700 Allaire Road, Wall, New Jersey 07719.

Signature – Applicant

NOTE: This notice must be personally served or sent by Certified or Registered mail with return receipt, and published at least ten (10) days prior to the day of hearing, and Proof of Service given to the Board Secretary at least five (5) days before the day of hearing.

EXAMPLE
TOWNSHIP OF WALL

NOTICE OF HEARING

To Whom It May Concern:

PLEASE TAKE NOTICE THAT Name the undersigned,

has appealed to the (Board of Adjustment. Planning Board)

cross out inapplicable section

of the Township of Wall for (Site Plan. subdivision. Variance. Conditional Use) approval.

cross out inapplicable section

The applicant does hereby propose to: (Give detailed information including ordinance numbers)

-In detail explain what you are proposing to do.

-List what variances are being sought.

Exp: A variance is being sought for a side yard setback 140-189: where 10 feet is allowed and 7 feet is proposed.

ON PREMISES LOCATED AT: 111 Example Street

Also known as Block 1 Lot 1 on Tax Map.

. Any person or persons affected by this application may have an opportunity to be heard

at the meeting held Monday/Wednesday evening, the 1 day

of Month 2019 in the Municipal Meeting Room.

2700 Allaire Road, Wall Township, at 7:30 P.M.

A copy of the application has been filed in the Office of the Board Secretary and may be inspected by the Public between the hours of 8:30 A.M. and 4:00 P.M. at the Municipal Building, 2700 Allaire Road, Wall, New Jersey, 07719.

*

Signature -Applicant

NOTE: This notice must be personally served or sent by Certified or Registered mail with return receipt, and published at least ten (10) days prior to the day of hearing, and Proof of Service given to the Board Secretary at least five (5) days before the day of hearing.

PB Meetings are on Monday
BOA Meetings are on Wednesday

PROOF OF SERVICE

State of New Jersey)

ss.

County of Monmouth)

_____ of full age, being

dully sworn according to law, deposes and says that he resides at _____

in the _____ County of _____

and State of _____ that he is the applicant, his agent,

or Attorney in a proceeding before the (Planning Board/Board of Adjustment) of the

Township of Wall, being an application under the Zoning Ordinance and relates to

Premises _____

That he gave notice of this proceeding to each and all of the owners or property affected

by said application in the manner provided by law. A true copy of the notice and the

names and addresses of those so notified and dated, and manner of service is attached

to this affidavit.

Sworn to before me this

_____ day of

_____ 20__

Signature

TOWNSHIP OF WALL



George K. Newberry, Mayor
Ann Marie Conte, Deputy Mayor
Dominick DiRocco
Clinton C. Hoffman
Todd W. Luttman

2700 Allaire Road
P.O. Box 1168
Wall, NJ 07719-1168

www.wallnj.com

J. Nora Coyne, P.P., AICP
Assistant Planner
(732) 449-8444 Ext. 209
(732) 449-8995 Fax
jcoyne@townshipofwall.com

EXAMPLE FOR NOTICING RECEIPTS

Re: Block , Lots

Dear :

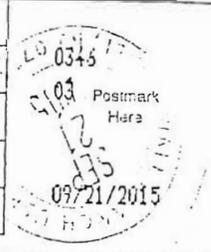
Attached please find a certified list of property owners within 200 feet of the above referenced site. Please note that condominium associations representing condominium owners may be notified in lieu of individual owner notifications pursuant to NJS 40:55D-12 et seq. Please note that the utilities and/or municipalities listed below must also be notified.

- 1) State of New Jersey
Dept. of Transportation
P.O. Box 600
Trenton, NJ 08625-0600
- 2) Monmouth County Planning Board
Hall of Records Annex
P.O. Box 1255
Freehold, NJ 07728
- 3) Richard Cohen
Corp. Secretary
GPU Energy
300 Madison Ave.
Morristown, NJ 07960
- 4) Laurie Hallam
Right of Way Representative
NJ Natural Gas Co.
1415 Wyckoff Rd.
Wall, NJ 07719
- 5) Managing Director
Monmouth Cable Vision
1501 18th Ave.
Wall, NJ 07719-3721
- 6) Michael Dedio
Bell Atlantic/New Jersey Bell
Room 1004
540 Broad St.
Newark, NJ 07101

7014 2120 0000 3014 5045

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
Official Use

Postage	\$	\$3.45
Certified Fee		\$2.80
Return Receipt Fee (Endorsement Required)		\$0.00
Restricted Delivery Fee (Endorsement Required)		N/A
Total Postage & Fees	\$	\$6.24

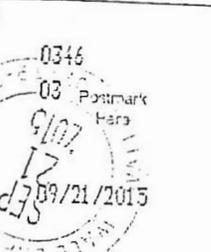


Sent To: STATE OF NJ - DEPT. OF TRANSP.
 Street & Apt. No. or PO Box No.: PO BOX 600
 City, State, ZIP+4: Trenton NJ 08625-0600

7014 2120 0000 3014 5053

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
Official Use

Postage	\$	\$3.45
Certified Fee		\$2.80
Return Receipt Fee (Endorsement Required)		\$0.00
Restricted Delivery Fee (Endorsement Required)		N/A
Total Postage & Fees	\$	\$6.24



Sent To: RICHARD COHEN - Girl Energy
 Street & Apt. No. or PO Box No.: 300 MADISON AVE.
 City, State, ZIP+4: MORRISTOWN NJ 07960

7014 2120 0000 3014 5060

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
Official Use

Postage	\$	\$3.45
Certified Fee		\$2.80
Return Receipt Fee (Endorsement Required)		\$0.00
Restricted Delivery Fee (Endorsement Required)		N/A
Total Postage & Fees	\$	\$6.24

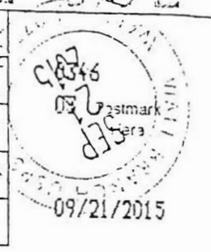


Sent To: MANAGING DIR. CAPSULES
 Street & Apt. No. or PO Box No.: 1501 18th AVE
 City, State, ZIP+4: LITTLE ROCK NJ 07719 3721

7014 2120 0000 3014 5072

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
Official Use

Postage	\$	\$3.45
Certified Fee		\$2.80
Return Receipt Fee (Endorsement Required)		\$0.00
Restricted Delivery Fee (Endorsement Required)		N/A
Total Postage & Fees	\$	\$6.24

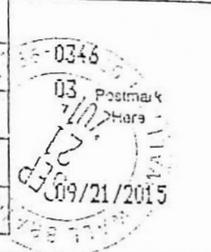


Sent To: MINNAUTH CRJ PLANNING BOARD
 Street & Apt. No. or PO Box No.: HALL OF RECORDS BLDG PO BOX 1255
 City, State, ZIP+4: FREEHOLD NJ 07728

7014 2120 0000 3014 5084

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
Official Use

Postage	\$	\$3.45
Certified Fee		\$2.80
Return Receipt Fee (Endorsement Required)		\$0.00
Restricted Delivery Fee (Endorsement Required)		N/A
Total Postage & Fees	\$	\$6.24

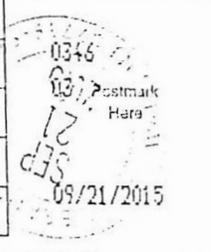


Sent To: Laurie Hallway - NJ NAT GAS
 Street & Apt. No. or PO Box No.: 1415 WYOMING RD
 City, State, ZIP+4: BELMAR NJ 07719

7014 2120 0000 3014 5093

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
Official Use

Postage	\$	\$3.45
Certified Fee		\$2.80
Return Receipt Fee (Endorsement Required)		\$0.00
Restricted Delivery Fee (Endorsement Required)		N/A
Total Postage & Fees	\$	\$6.24



Sent To: Michael Debra Bell MTHM.C
 Street & Apt. No. or PO Box No.: Room 104 5410 BLVD ST
 City, State, ZIP+4: NEWARK NJ 07101