

**FIRE DISTRICT NO. 2
MEETING MINUTES
SEPTEMBER 23, 2019**

7:00 PM

Chairman Tennissen	Absent	Commissioner Ogle	Present
Commissioner Cheney	Present	Commissioner Weaver	Present
Commissioner Jannarone	Present	Attorney Sendzik	Present

Sunshine Statement

Roll-call was taken by the Board Clerk

Consent Agenda

All items listed on the "Consent Agenda" are considered routine by the Board of Fire Commissioners and will be adopted or approved collectively by a single motion and roll-call vote of a majority of the Board. All items are available for public inspection at this meeting and in the office of the Captain. There will be no separate discussion of these items. If a discussion is desired on any item, it will be considered separately. The Chairman asks if any member of the Board of Fire Commissioners wishes to consider any item separately. If not, he/she requests a motion to approve the items listed.

Seconded-Roll Call Vote

- A. Approval of August 26, 2019 Minutes**
- ~~**B. Resolution No. 19-0901** - Approval of Vouchers: August 27, 2019 through September 23, 2019 in the amount of \$241,511.78~~
- C. Resolution No. 19-0902** - Authorization to appoint Chairman Tennissen as Acting Clerk in the Board Clerk's absence
- D. Resolution No. 19-0903** - Authorization to execute a contract with Hogan Security Group for the First Floor Lock Project at a price not to exceed \$23,853.84 through State Contract
- E. Resolution No. 19-0904** - Authorization to purchase of various SCBA equipment from New Jersey Fire Equipment Company in the amount of \$3,813.30 under State Contract Offer- Second- Roll Call

Roll Call Vote: Consent Agenda

Chairman Tennissen	Absent
Commissioner Cheney	Yea
Commissioner Jannarone	Yea - Motion
Commissioner Ogle	Yea
Commissioner Weaver	Yea - Second

<u>Yea</u>	<u>Nay</u>	<u>Recuse</u>	<u>Absent</u>
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Correspondence: Commissioner Jannarone

- Commissioner Jannarone reported on the qualifications for officers in each of the districts from the DCA.
 - Attorney Sendzik noted that most officers have the mandatory training, but have failed to request the certification from the State
- He reported on a letter from Attorney Sendzik regarding billing from the APP.
- He reported on a notice from the IRS
- He discussed a letter from the township regarding the tax exempt status.
- He reported on a letter from Kerner and Kerner accepting the terms to be the accountant and assist in the audit.

Treasurer's Report: Commissioner Cheney

- Commissioner Jannarone noted that the audit is being worked on.
 - Attorney Sendzik reported that the accounts had not been reconciled and that is what is holding them up.
 - He noted that the audit and accounting will be completed by the time of the budget preparation.

Chiefs Report: Chief Spera

- Chief Spera reported that there were 41 calls and 2 drills this month.
- He reported that Kids Day America is upcoming and there will be a truck at the event.

Company President's Report: Tom White

- Mr. White was absent.

Solicitors Report: Attorney Sendzik

- Attorney Sendzik requested a special meeting for the first Thursday of the month, October 3, 2019. He noted that he anticipated that the meeting would last approximately three hours

Chairman's Report: Chairman Tennissen

- Chairman Tennissen was absent.

Committee Reports (New Business)

- **Facilities:** Commissioner Weaver and Commissioner Ogle
 - Commissioner Weaver discussed ongoing issues: the locks, the installations of the televisions and the doors.
- **Future Planning:** Commissioner Cheney and Commissioner Jannarone
 - Commissioner Jannarone noted that it would be taken care of on the 3rd.
- **Fire Prevention:** Chairman Tennissen and Commissioner Cheney
 - Chief Spera reported that they have been in frequent contact regarding false alarms.
- **Apparatus/Equipment:** Commissioner Ogle and Commissioner Weaver
 - Commissioner Weaver and Ogle discussed the purchase of a K-12 saw in the amount of \$1,625.00.

- The Board agreed to purchase the K12 saw.
- They also discussed the purchase of a battery jump kit in the amount of \$119.00.
- The Board agreed to purchase the battery jump.
- A motion was made by Commissioner Weaver and seconded by Commissioner Ogle.
- **Personnel:** Commissioner Jannarone and Commissioner Ogle
 - He reported that the stipend program and other personnel matters with rice notices will be discussed at the October 3, 2019 Special Meeting.
- **Insurance/LOSAP:** Chairman Tennissen and Captain Rosenfeld
 - Ongoing
- **Training and Education:** Commissioner Weaver and Commissioner Cheney
 - No report
- **Budget/Finance:** All members
 - Ongoing
- **Policy/By-Laws/Safety:** Commissioner Ogle and Commissioner Jannarone
 - Commissioner Jannarone noted that some policies will be discussed on October 3, 2019.

Public Comment: Opportunity for anyone to comment- Limitation of two (2) minutes

- Commissioner Jannarone asked if training in Wildwood is an acceptable expenditure.

Chairman Ogle made a motion to close public comment; seconded by **Commissioner Jannarone**.

Good of the Board

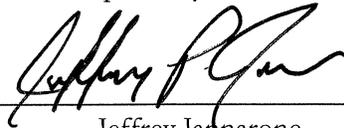
- Commissioner Jannarone reported that Chairman Tennissen is still in the hospital and asked that everyone keep him in their thoughts.

Announcement of the next Board Meeting: The next regular monthly meeting is scheduled for **Thursday, October 3, 2019** at 7:00 P.M.

Motion to Adjourn- **Commissioner Ogle**
Seconded- **Commissioner Weaver**

Meeting adjourned 7:21 p.m.

Respectfully submitted,



Jeffrey Jannarone
Board Clerk