

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**January 17, 2017**

### **Meeting Minutes**

- The regular monthly meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order by Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Rob Coman, Jeff Jannarone, Craig Trainor and Harlon Bauter. Minutes of the previous meeting were read and approved. Minutes of the special meeting of December 20, 2016 were also read and approved.
- **Correspondence**
  - Statement from BNY Mellon
  - 3 Quotes for an outdoor bulletin board. McMaster Carr being the lowest price.
  - Subpoena from Superior Court of New Jersey for a MVA in October of 2016.
  - Affidavit for Coast Star
  - Letter from Holmes & McDowell
  - Numerous letter and copies of letters from Attorney Sendzik's office.
- **Treasurer's Report**
  - \$30,130.61
- **Approval of Vouchers and Bills**
  - Motion Commissioner Jannarone second Commissioner Trainor to pay bills
- **Fire Chief's Report**
  - 19 Fire Calls 2 Fire Drills
  - Pinewood Derby January 29, 2017 at 9 am
  - Medical forms issued
  - Fit test January 28 and February 6 2017
  - Progress on extrication equipment from Wall First Aid
  - Progress on the 6X6
  - Power DMS program. District 1 & 3 currently using. Cost is \$1804.25 per year. Motion Commissioner Coman second Commissioner Tennissen for an Interlocal agreement with District 3. Approved 5 yeas 0 nays
  - Policing needs to be done on trucks

- **Committee Reports**
  - **House**
    - Found a retro fit to LED bulbs
    - Key fob for engine bay door from foyer
    - Heat working at house 1
    - SCBA compressor repaired and recalibrated
    - Air Compressor not working
  - **Fire Prevention**
    - Moving to Hwy 71 Firehouse
  - **Trucks & Equipment**
    - See Capt. Rosenfeld Report
  - **Personnel**
    - Request from Capt. Rosenfeld for 2 per diem firefighters. Motion Commissioner Tennissen second Commissioner Jannarone to accept applications until January 31, 2017. Approved 5 yeas 0 nays.
    - Motion Commissioner Coman second Commissioner Jannarone for a 2% raise in 2016 and a 2 % raise in 2017 and an increase to 8% longevity for Capt. Rosenfeld.
- **Unfinished Business**
  - Progress on shut off valves for air lines
  - Claim for a member injured at a fire has been finalized.
- **New Business**
  - MCFA would like to store another engine at house 2. No room to house it.
  - Do to needed space Spring Lake has until June 30, 2017 to remove old engine. Approved 5 yeas 0 nays.
  - Check for elections for \$450.00. Approved 5 yeas 0 nays.
- **Next meeting will be February 22, 2017**

Motion Commissioner Coman second Commissioner Jannarone to adjourn.

Meeting Adjourned 8:15 pm

Respectfully submitted

Harlon D Bauter, Clerk

## **JANUARY 2017 REPORT**

### **APPARATUS & EQUIPMENT**

- 2-75 MANUAL LOCK UP CAUSING PROBLEMS WITH THE TRANSMISSION, PROBLEM RESOLVED.
- 2-75 HAS FRONT AXLE SEAL LEAK, DEFENDER TO REPAIR.
- 2-73 INDICATING A "SRS MASTER FAULT", DEFENDER TO REPAIR.
- 2-75'S MULTI METER OUT FOR CALIBRATION.
- 2-75'S TIC CHARGER NOT WORKING, ISSUE TO BE RESOLVED.
- 20 MINITOR V PAGER BATTERIES RECEIVED.

### **HOUSE**

- HOUSE 2 HEAT REPAIRED BY SATTERFIELD HVAC
- MEN'S BATHROOM 1<sup>ST</sup> FLOOR HAS A BAD TRAP PRIMER ABOVE THE DROP CEILING, RYMAR HAS PARTS ON ORDER TO REPAIR.
- AIR COMPRESSOR IS BROKEN, NEVRON TO TAKE A LOOK AT IT.
- AIRPOWER REPAIRED THE SCBA FILL STATION AND RE-CALIBRATED THE SCBA COMPRESSOR.

### **PERSONNEL**

- CALLED IN PAYROLL FOR 1/6 & 1/20.
- TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- SHIFTS ARE BEING COVERED FOR THE MOST PART AND GOOD WORK IS BEING DONE BY THE PER-DIEMS.

### **ADMINISTRATIVE**

- ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- SCHEDULED A MEETING WITH GOV DEALS TO BEGIN THE PROCESS OF LISTING EXCESS OR OLD EQUIPMENT FOR PUBLIC AUCTION.

RESPECTFULLY SUBMITTED,  
CAPTAIN CHRIS ROSENFELD

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**February 22, 2017**

### **Meeting Minutes**

- The regular monthly meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order by Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Rob Coman, Jeff Jannarone, Craig Trainor and Harlon Bauter. Minutes of the previous meeting were read and approved. Minutes of the special meeting of January 17, 2017 were also read and approved.
- **Correspondence**
  - Account statement from BNY Mellon
  - Notice from Department of Treasury reference being in receipt of tax exempt bond form
  - Resolution authorizing sale of surplus personal property no longer needed for public use on an online auction website.
  - Numerous letters and copies of letters from Attorney Sendzik.
- **Treasurer's Report**
  - \$43,223.50
- **Approval of Vouchers and Bills**
  - Motion Coman second Trainor to pay bills
- **Fire Chief's Report**
  - 55 Fire Calls 2 Fire Drills
  - Power DMS up and running
  - Need for 5 sets of turnout gear. Approved
  - Need for 5 new pagers. Approved
  - Extrication equipment about \$64,038.00 to include struts, air bags, spreaders, pump, hoses.
  - Company member offered to redo call board and desk.
  - New member Eric Carlson
  - March 18<sup>th</sup> Engine ops class \$40 per member
  - Justin Carlson injured at Spring Lake Fire.
- **Committee Reports**
  - **House**
    - Quote from Carrier for \$4035 to repair RTU 1. Motion Coman second Jannarone to fix.

- **Fire Prevention**
  - No Report
- **Trucks & Equipment**
  - 6X6 may go to Herbertsville
- **Personnel**
  - 4 applications received for per diem spots
- **Unfinished Business**
  - Progress on letter to Spring Lake Goodwill
- **New Business**
  - Election Results: 76 votes cast
    - John Tennissen 46 votes
    - Mike Burr 30 votes
    - 63 yes votes for budget
    - 10 no votes for budget
  - Resolution 2017-3 Motion Coman second Tennissen to approve. 5 yeas 0 nays.
- **Closed Session**
  - Resolution 2017-4 for closed session for personal question.
- **Next meeting will be March 22, 2017**

Motion Jannarone second Coman to adjourn

Meeting Adjourned 7:55pm

Respectfully submitted

Harlon D Bauter, Clerk

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**March 22, 2017**

### **Meeting Minutes**

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- **Correspondence**
  - Letter from Danskin deleting 2002 Expedition that was totaled and added the other 2002 Expedition back on.
  - BOFP profit & loss by class YTD and summary of operations for January 2017
  - Notice of copper retirement from Verizon
  - Renewal policy from Danskin
  - Notice from NJM posting a notice
  - Motor vehicle accident report from Belmar
  - Letter from Attorney Sendzik 2017 adopted budget
  - Copy of letter from Attorney Sendzik to tax assessor
  - Letter from Attorney Sendzik reference affidavit of publication
- **Treasurer's Report**
  - \$38,018.29
- **Approval of Vouchers and Bills**
  - Motion Commissioner Coman second Commissioner Trainor to pay bills
- **Fire Chief's Report**
  - 38 Fire Calls 2 Fire Drills
  - Need for pigskin gloves \$9.00 each. Approved
  - 4 Accountability boards \$100.00 each
  - Request to increase payment for Chiefs phone to \$70.00. Approved
  - Extrication equipment ordered
  - 7 members took a truck company ops class. Members paid \$25 each. Members to be reimbursed

- **Committee Reports**
  - **House**
    - 2 leaks found at house 1 and 1 at house 2 from ice dams. Insurance claims submitted for house 2. Prices for commercial gutters to be obtained for house 2
    - Gas and electric bills are up. Trane to give options
    - Who's Responding to replace E-Dispatch. Approved 5-0
    - I attend to work with us
  - **Fire Prevention**
    - Rt. 71 move is good
    - Rail car at Brick Recycling in good standing
    - Agreement for box alarm put on hold for further info.
    - Looking to hire a new investigator
  - **Trucks & Equipment**
    - New light bar for 2-96 to be considered
    - 2-73 pump gets air bound. Prime pump recommended
    - 2-93 returned to the NJFFS
  - **Personnel**
    - 5 applications received for per diem spots. 4 applicants interviewed. Motion Commissioner Jannarone second Commissioner Tennissen to approve 2. Passed 4-1
- **Unfinished Business**
  - Allenwood PTG Raffle a go. To stay in town any Wall School
  - Motion Commissioner Jannarone second Commissioner Bauter to spend up to \$2000.00 to match the fire company, if approved, for a new call desk. Approved 5-0
  - Gov.deals.com making an account
- **New Business**
  - Recommendation by Commissioner Jannarone for a new computer for Captain Rosenfeld
- **Public Participation (General)**
  - Asked if engineer room can be remodeled
- **Next meeting will be April 26 2017**

Motion Commissioner Jannarone second Commissioner Trainor to adjourn

Meeting Adjourned 8:35pm

Respectfully submitted

Harlon D Bouter, Clerk

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**June 28, 2017**

### **Meeting Minutes**

- The regular monthly meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order by Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Rob Coman, Jeff Jannarone, Craig Trainor and Harlon Bauter. Minutes of the previous meeting were read and approved motion by Coman second Jannarone.
- **Correspondence**
  - Letter from Attorney Sendzik reference to fire district website requirements
  - Letter from Attorney Sendzik reference audit documents
  - Copy of letter from Attorney Sendzik reference notice to local finance board
  - Letter from Attorney Sendzik reference notice to bidders for financing of new truck
  - Thank you card from Spring Lake Goodwill Fire Company
  - Resolution for sale of surplus personal property no longer needed
  - Letter from Attorney Sendzik notice to bidders
  - Copies if letters to Asbury Park Press and Wall Township Clerk reference notice to bidders
- **Treasurer's Report**
  - \$94,134.58
- **Approval of Vouchers and Bills**
  - Motion Jannarone second Trainor to pay bills
- **Fire Chief's Report**
  - 47 Fire Calls 3 Fire Drills
  - Equipment will be at the fair ground for the fair. Fireworks will be July 2<sup>nd</sup>
  - Progress on new truck. Final inspection July 18<sup>th</sup>-20<sup>th</sup>
  - Quotes for equipment received and approved. \$7,500.00
  - Member fell in fire house during a call and broke phone. District to pay \$150 for repairs
  - New member Paul Whille

- **Committee Reports**
  - **House**
    - Asked Chief to notify the Board about vehicles at house 2
    - Kia Reynolds to remove tool box from house 2
    - Elliptical machine broke. \$1,700.00 to fix. Prices for a new one will be obtained
    - Scoles supplied floor cleaning equipment and instructed on its use
    - Circulator pump on domestic hot water needs repair
  - **Fire Prevention**
    - No meeting
  - **Trucks & Equipment**
    - Work on 2-96 and 2-76 being done
    - 4 sets of turnout gear ordered
    - New lights for 2-73 front
    - 2-73 to have rust work done. Pierce to pay for repairs. Jost to do work
  - **Personnel**
    - Per Diem program doing well
- **Unfinished Business**
  - Spring Lake Goodwill supplied plans for a new building. Requested an extension until December 31, 2017
- **New Business**
  - Resolution 2017-7 Authorizing sale of surplus personal property no longer needed for public use on an online auction. Motion Trainor second Jannarone to approve. Approved 5 yeas 0 nays.
  - Resolution 2017-8 Certifying compliance with N.J.S.A. 40A:5A-17 Board of Fire Commissioners of Fire District No. 2, Township of Wall. Motion Coman second Tennissen to approve. Approved 5 yeas 0 nays
  - Resolution 2017-9 Accepting annual audit and authorizing publication of synopsis pursuant to N.J.S.A. 40A:5A-16 and N.J.S.A. 40A:14-89. Motion Coman second Jannarone to approve. Approved 5 yeas 0 nays.
  - Two bids were received for the lease purchase of the new Pierce Quint fire truck. U.S. Bankcorp and Capital One Public Funding. U.S. Bankcorp has the lower rate

and was awarded the bid. Motion by Coman second by Trainor to approve. Approved 5 yeas 0 Nays.

- **Chairman's Report**
  - Chuck from Danskin to discuss insurance to the fire company
- **Future Agenda Items**
  - Resolution to make Steve Mayer QPA for District.
- **Next meeting will be July 26, 2017 at 7pm**

Motion Coman second Trainor to adjourn

Meeting Adjourned 8:03pm

Respectfully submitted

Harlon D Bouter, Clerk

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**July 26, 2017**

### **Meeting Minutes**

- The regular monthly meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order by Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Rob Coman, Jeff Jannarone, Craig Trainor and Harlon Bauter. Minutes of the previous meeting were read and approved by a motion by Trainor and second by Coman.
- **Correspondence**
  - Affidavit of Publication for notice to bid from Attorney Sendzik
  - Affidavit of Publication for notice of Summary of Synopsis from Attorney Sendzik
  - Summary of Synopsis of audit report from Attorney Sendzik.
  - Copies of letters to Asbury Park Press, Township of Wall Clerk, the boards clerk, and the boards auditor from Attorney Sendzik.
  - Notice to bid to be posted from Attorney Sendzik
  - Training program from New Jersey Natural Gas.
  - Confirmation of receipt of funds from Prudential
  - Lease quote from US Bankcorp
- **Treasurer's Report**
  - \$42,983.79
- **Approval of Vouchers and Bills**
  - Motion by Trainor second by Coman to pay bills
- **Fire Chief's Report**
  - 49 Fire Calls      2 Fire Drills
  - New truck should arrive August 14. Classes on new truck would be August 18, 19 and 20. Subject to change
  - New mounting brackets needed for 2-90 to cost \$3000.00. Approved
  - 10 yd dumpster for cleaning at house 2. Commissioner Coman to take care of.
  - 2- 6"x5" stortz and 4"x5" stortz fittings for new truck needed. Approved 5-0
- **Committee Reports**

- **House**
  - Waiting for prices for LED
  - Commissioner Coman to contact Carrier in reference contract.
- **Fire Prevention**
  - No meeting
- **Trucks & Equipment**
  - 2-75 to be back up engine
  - District to use Fire and Safety for repairs on 2-73 and 2-90. Approved 5-0
  - Service for regular District vehicles to be done at Doorer's Garage.
  - Large credit on new truck and minor changes made. Steps by pump panel and back up camera installed.
  - New command vehicle for next year
  - New pumper in 4 years
- **Personnel**
  - DCRP was paid
  - Per Diem program doing well
- **Unfinished Business**
  - Discussion about changing meeting night. Chairman Tennissen to check with Attorney Sendzik to see his availability.
  - New elliptical machine donated. Old one to be auctioned off.
  - Discussion about putting a drop ceiling in gym
- **New Business**
  - Resolution 2017-10 Authorizing Steve Mayer as QPA. Motion Coman second Tennissen to approve. Approved 5-0
  - Resolution 2017-11 Payment of 2016 LOSAP. Motion Coman second Jannarone to approve. Approved 5-0
- **Next meeting will be August 23 2017 at 7 pm.**

Motion Jannarone second Coman to adjourn

Meeting Adjourned 8:12pm

Respectfully submitted

Harlon D Bauter, Clerk

**JULY 2017 REPORT**

## **APPARATUS & EQUIPMENT**

- 2-96 REAR DUMP VALVE REPAIRED.
- 2-76 PUMP PACKING HAS BEEN ADJUSTED.
- 2-76 NEW SKULL SAVER ON PORTABLE LADDERS INSTALLED.
- 2-88 FRONT DRIVER SIDE BRAKE CALIPER REPAIRED
- 2-88 TIE ROD REPAIRED.
- 2-75 KNOX BOX AND TURN SIGNALS ARE NOT OPERATIONAL
- 2-75 REAR BRAKE LIGHTS REPAIRED.
- SCBA FILL STATION BOTTLE FILL VALVES REPAIRED. SPARE VALVES ORDERED TO HAVE ON SITE.
- INQUIRED WITH DEFENDER THE COST OF RETRO FITTING 2-73 FOR A BACK UP CAMERA, QUOTE IS BEING PREPARED.
- 2-88 TURBO NEEDS TO BE LOOKED AT, TURBO IS MAKING A LOUD NOISE UNDER BOOST PRESSURE.

## **HOUSE**

- CIRCULATING PUMP ON THE 2<sup>ND</sup> FLOOR HOT WATER HEATER REPAIRED.
- NEVRON INSTALLED 2 OUTLETS IN THE NEW CALL CENTER DESK CABINETS.
- RESIDENT DONATED A NEW ELLIPTICAL CARDIO MACHINE TO THE FIREHOUSE.
- JERSEY COAST PERFORMED BI-ANNUAL HOOD INSPECTION.

## **PERSONNEL**

- CALLED IN PAYROLL FOR 7/7 & 7/21
- TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- SHIFTS ARE BEING COVERED  
FOR THE MOST PART AND GOOD WORK IS BEING DONE BY THE PER-DIEMS.
- 2016 LOSAP AWARDS COMPLETE AND WILL BE FUNDED THIS MONTH. 6 NEW RECIPIENTS HAVE BEEN ADDED FOR THIS ROUND.
- CARL GRIFFIN AND TIM GRIFFIN HAVE RESIGNED FROM THE PER-DIEM STAFF AND HAVE BEEN REMOVED FROM THE DISTRICT'S PENSION ROLLS.

## **ADMINISTRATIVE**

- ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT

- DCRP FUNDED FOR THE PREVIOUS 4 QUARTERS
- CONTACTED SENDZIK'S OFFICE FOR THE FOLLOWING:
  1. QPA RESOLUTION FOR STEPHEN MAYER
  2. RESOLUTION AND ADVERTISEMENT FOR 3 GOVDEALS AUTIONS
  3. AUDIT RESOLUTION
  4. LOSAP FUNDING RESOLUTION
  5. PIERCE MOS CERTIFICATION

RESPECTFULLY SUBMITTED,  
CAPTAIN CHRIS ROSENFELD &

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- ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT

- DCRP FUNDED FOR THE PREVIOUS 4 QUARTERS
- CONTACTED SENDZIK'S OFFICE FOR THE FOLLOWING:
  1. QPA RESOLUTION FOR STEPHEN MAYER
  2. RESOLUTION AND ADVERTISEMENT FOR 3 GOVDEALS AUTIONS
  3. AUDIT RESOLUTION
  4. LOSAP FUNDING RESOLUTION
  5. PIERCE MOS CERTIFICATION

RESPECTFULLY SUBMITTED,  
CAPTAIN CHRIS ROSENFELD &

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**August 30, 2017**

### **Meeting Minutes**

- The regular monthly meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order by Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Rob Coman, Jeff Jannarone, Craig Trainor and Harlon Bauter. Board Attorney Jay Sendzik was also in attendance. Minutes of the previous meeting were read and approved by motion by Coman second by Trainor.
- **Correspondence**
  - Letter from First Hope Bank thanking us for establishing an escrow account.
  - Affidavit of publication notice of regular monthly meeting from Attorney Sendzik.
  - Letter from Attorney Sendzik reference to financial disclosure statement for managerial executives.
  - Copies of notice of rescheduled meeting to board clerk.
  - Account statement from BNY Mellon
  - Payment request form from First Hope Bank for \$25.
- **Treasurer's Report**
  - \$75,255.47
- **Approval of Vouchers and Bills**
  - Motion Jannarone second Coman to pay bills
- **Fire Chief's Report**
  - 56 Fire Calls 3 Fire Drills
  - Meet with Chief Brown about procedures
  - 2-90 in service
  - 2-75 will go to house 2
  - 2-73 will be out of service October 2 for body repair
  - September 7 is High School bon fire
  - Most equipment is in
  - 5" hose came in wrong. New hose ordered
- **Committee Reports**
  - **House**
    - Quote received from Trane for service cost \$8500.00. Carrier was about \$9000.00. Motion by

Jannarone second Coman to use Trane. Motion approved 5-0

- Light over bay doors falling down
- \$6,500.00 for drop ceiling in gym.
- \$2,300.00 to move sprinkler line in gym from Eastern Fire and Safety.
- Gym equipment needed to replace benches that are broken.
- **Fire Prevention**
  - Progress
- **Trucks & Equipment**
  - 2-88 repaired
  - Chris's car repaired
  - 2-73 to run blocked on Parkway
  - New portable radios needed for 2-90
- **Personnel**
  - Progress
- **Unfinished Business**
  - Discussion held about changing name of per diem employees. Tabled to check other options.
- **New Business**
  - New weight equipment to be purchased due to old equipment falling apart. Motion Jannarone second Coman. Approved 5-0
- **Future Agenda Items**
  - Contract for Captain Rosenfeld
  - Investigate more gym equipment
- **Next meeting will be September 27, 2017**

Motion by Jannarone second Trainor to adjourn

Meeting Adjourned 8:37pm

Respectfully submitted

Harlon D Bauter, Clerk

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**September 27, 2017**

#### **Meeting Minutes**

- The regular monthly meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order by Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Jeff Jannarone, Craig Trainor and Harlon Bauter. Minutes of the previous meeting were read and approved motion by Jannarone second Trainor.
- **Correspondence**
  - Quote from Fire and Safety for lettering of 2-73 for \$3974.00
  - Letter from Attorney Sendzik Affidavit of publication notice of regular monthly meeting.
- **Treasurer's Report**
  - \$99,577.20
- **Approval of Vouchers and Bills**
  - Motion by Jannarone second by Tennissen to pay bills. Approved 4-0
- **Fire Chief's Report**
  - 39 Fire Calls 2 Fire Drills
  - Meeting with Chief Brown he is open to ideas
  - Progress on Fire 9
  - Box alarm to change
  - District 2 & 3 to be dispatched to extrications in both districts
  - Volunteer squads to be taken off box alarms
  - Chief Brown would like the district to take over EMS. To be discussed further
  - Fire Company would like to negotiate a contract with District 2
  - Chief wants district to pay for a class B uniform members. Motion by Jannarone second by Tennissen to buy. 2 yes and 2 no. Commissioner Jannarone rescinded his motion to the District to pay for half of the class B uniform second by Trainor. 3 yes 1 no.
- **Committee Reports**
  - **House**

- Commissioner Jannarone wants to know if there is a plan for the lights, cameras, and doors for the fire house.
    - Who do we get electronics from.
  - **Fire Prevention**
    - Meeting October 24<sup>th</sup>
  - **Trucks & Equipment**
    - New hose received
    - Pierce to retro fit 2-73 with a back up camera
  - **Personnel**
    - Progress
    - Motion by Jannarone second Trainor to abandon name change of per diem firefighters. Approved 4-0
- **Unfinished Business**
  - Contract with Captain Rosenfeld was tabled
- **New Business**
  - Allenwood School PTG would like us to participate in the truck ride raffle again this year. Approved by the District provided District 3 has no problem.
- **Next meeting will be October 24 at 7pm**

Motion by Jannarone second by Trainor to adjourn.

Meeting Adjourned 7:55pm

Respectfully submitted

Harlon D Bauter, Clerk

## **SEPTEMBER 2017 REPORT**

### **APPARATUS & EQUIPMENT**

- VEHICLE 2-67 HAD AN OIL CHANGE AND NEW BRAKES INSTALLED.
- FIRE & SAFETY WORKING ON ERROR CODES FROM 2-90'S SYSTEM.
- FIRE & SAFETY TO REPAIR DISCHARGE GAUGES #1 & #3 ON 2-73 AND REPAIR A COMPARTMENT SWITCH ON 2-73.
- NEW HOSE RECEIVED FOR 2-90.
- 2-75 HAS BEEN MOVED TO THE INDUSTRIAL RD FIREHOUSE AND PLACED IN RESERVE STATUS.
- 2-73 IS SCHEDULED TO GOT JOST ON OCTOBER 2<sup>ND</sup> FOR BODY WORK.
- REPLACEMENT LED LIGHT PURCHASED FOR VEHICLE 2-67.

- ALLCOMM INSTALLED MOBILE RADIO IN 2-90
- 2-90 HAS BEEN TITLE AND REGISTERED WITH STATE OF NJ.

## **HOUSE**

- EASTERN INSTALLED NEW SPRINKLER HEADS IN THE GYM
- MPA WILL MOVE A HEATER IN THE GYM TO ALLOW FOR THE DROP CEILING TO BE INSTALLED.
- NEVRON INSTALLED 2 OUTLETS IN THE NEW CALL DESK.
- NEVERON TO MOVE LIGHTS IN GYM ONCE DROP CEILING GRID IS INSTALLED.
- MR. KEYS REPAIRED THE BACK DOOR.
- RIMAR REPAIRED THE HOT WATER HEATER FOR THE 1<sup>ST</sup> FLOOR.

## **PERSONNEL**

- CALLED IN PAYROLL FOR 9/15 & 9/29.
- TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- SHIFTS ARE BEING COVERED  
FOR THE MOST PART AND GOOD WORK IS BEING DONE BY THE PER-DIEMS.

## **ADMINISTRATIVE**

- ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT

RESPECTFULLY SUBMITTED,  
CAPTAIN CHRIS ROSENFELD &

## Board of Fire Commissioners

District 2, Wall NJ

October 25, 2017

### Meeting Minutes

- The regular monthly meeting of the Board of Fire nce Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Rob Coman, Jeff Jannarone, Craig Trainor and Harlon Bauter. Minutes of the previous meeting were read and approved by motion by Coman seconded by Trainor. Approved 5-0
- Correspondence
  - Letter from Attorney Sendzik to Robert Hulsart reference to lease with option to purchase
  - Letter from Verizon reference to discontinuation of DSO
  - Letter from Wall Township reference to polling locations
  - First Hope notice of limitation of liability
  - Quote from Fire and Safety to install a backup camera on 2-73 \$2466.29
  - Letter from Attorney Sendzik notice of regular monthly meeting
- Treasurer's Report
  - \$135,290.13
- Approval of Vouchers and Bills
  - Motion by Trainor second by Jannarone to pay bills. A bill from Simplex Grinnell to be not paid. Motion carried 5-0
- Fire Chief's Report
  - 33 Fire Calls      2 Fire Drills
  - Live fire training Nov 5 at Somerset Fire Academy
  - New printer for chief's office
  - Tips for nozzle on ladder \$686.80
  - Clean up Nov 11 House 2 request for dumpster
- Committee Reports
  - House
    - Issue with transfer switch. Cummings to repair
    - Status of building upgrades waiting for prices
    - Yearly adding locks

- Check front door
  - Fire Prevention
    - Next meeting Nov 16<sup>th</sup>
    - Good job at Central School
  - Trucks & Equipment
    - Broken nozzle on ladder
    - New backup camera for 2-73
    - New helmet for Ass't Chief Murray. Cost \$740.00
  - Personnel
    - Things running smoothly
    - Discussion about Commissioners being fire company officers. There are no laws to prevent this but Attorney Sendzik advised we should consider not being officers.
    - Commissioner Jannarone would like to get a contract between Capt. Rosenfeld and the Board.
- Unfinished Business
  - Motion by Coman second by Trainor to match lettering on 2-73 to 2-90 lettering. Approved 4-1
  - Researching new tablet for trucks
- New Business
  - Budget discussion
  - Vote on capital improvements Nov. 13<sup>th</sup> 2pm-9pm
  - Motion by Coman second by Jannarone to buy in full class B uniforms to members with 25% of calls and drills every 5 years. Approved 4-1
  - Resolution 2017-10 resolution authorization for sale of personal property
- Future Agenda Items
  - Introduction of budget
  - Sale of 2-75
- Closed Session
  - Resolution 2017-11 for closed session reference to personal
- Next meeting will be November 22<sup>nd</sup> at 7pm

Motion by Trainor second by Coman to adjourn

Meeting Adjourned 9:50pm

Respectfully submitted

Harlon D Bauter, Clerk

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**November 22, 2017**

### **Meeting Minutes**

- *The regular monthly meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order by Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Rob Coman, Jeff Jannarone, Craig Trainor and Harlon Bauter. Minutes of the previous meeting were read and approved. Motion by Coman second by Trainor. Approved 5-0. Minutes for the special capital improvements meeting were also read and approved. Motion by Coman second by Trainor. Approved 5-0.*
- **Correspondence**
  - *Minutes of the NJ State Association of Fire Districts.*
  - *Multiple correspondence from Attorney Sendzik office*
- **Treasurer's Report**
  - *\$36,540.69*
- **Approval of Vouchers and Bills**
  - *Motion by Coman second by Trainor to pay bills*
- **Fire Chief's Report**
  - *46 Fire Calls 3 Fire Drills*
  - *Members want to take a truck to football game*
  - *Medical questionnaire form to be handed out*
  - *Starting January 1<sup>st</sup>, 2018 District 3 will no longer be used for extrication*
  - *Working on members for class B uniform.*
- **Committee Reports**
  - **House**
    - *Issue with front side door*
    - *Front door broken*
  - **Fire Prevention**
    - *Meeting about budget. Rates to be raised*
  - **Trucks & Equipment**
    - *2-73 Out of service Dec 11<sup>th</sup> for one week for back up camera installation*
    - *Nozzle on 2-90 ladder repaired*
  - **Personnel**
    - *Everything Ok*

- *Commissioner Jannarone would like a secretary for the clerk.*
- **Unfinished Business**
  - *Chris asked about purchasing bulletin boards. Will be investigated*
  - *Commissioner Jannarone asked about changing meetings to the 4<sup>th</sup> Tuesday of the month. Need to check with Attorney Sendzik to check his availability.*
  - *PD still waiting for vender for radios. Commissioner Tennissen to reach out for joint board meeting to discuss radio issue.*
- **New Business**
  - *Resolution 2017-13 introduction of the 2018 budget. Motion by Coman second by Trainor to introduce and approve 2018 budget. Approved 5-0. Meeting to approve budget will be held December 27<sup>th</sup>, 2017 at 6:45pm.*
  - *Resolution 2017-14 Appointing Steve Mayer QPA for the board. Motion by Coman second by Tennissen to approve. Approved 5-0*
- **Next meeting will be December 27<sup>th</sup> 2017 at 7pm**

*Motion by Trainor second by Coman to adjourn*

*Meeting Adjourned 8:20pm*

*Respectfully submitted*

*Harlon D Bauter, Clerk*

# Board of Fire Commissioners

## WALL TOWNSHIP FIRE DISTRICT #2

PO BOX 1405 WALL TOWNSHIP, NJ 07719

(732) 681-6435 FAX (732) 280-1586

www.wallfd2.com

JOHN TENNISSEN

Chairman of Board

ROB COMAN

Treasurer

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### SPECIAL MEETING AGENDA-November 13, 2017

Special Meeting to be called to order by Commissioner John Tennissen at 1400 hours. Commissioner John Tennissen to lead those assembled in the Pledge of Allegiance to the United States Flag.

**Public Notice** of this special meeting pursuant to the Open Public Meetings Act has been given by the Board of Fire Commissioners in the following manner:

1. Filed written notice with the Clerk of the Township of Wall on October 26, 2017
2. Published in the Asbury Park Press on October 30, 2017
3. Published in the Coast Star on November 2, 2017
3. Posting official notice in the following public places:
  - Township of Wall Municipal Building, 2700 Allaire Road, Wall, New Jersey
  - Mike's Performance Center, 2510 Belmar Boulevard, Suite J-5, Belmar, New Jersey
  - United States Post Office, 2510 Belmar Boulevard, Suite J-4, Belmar, New Jersey
  - Valente's Italian Deli, 2100 Belmar Boulevard, Wall, New Jersey
  - QuickChek, 2510 Belmar Boulevard, Belmar, New Jersey
4. Filed written notice with the members of this body.

**Roll Call** – Commissioner John Tennissen   X  , Commissioner Robert Coman   X  , Commissioner Harlon Daryl Bauter   X  , Commissioner Jeffrey P. Jannarone   X  , Commissioner Craig Trainor   X  , Mr. Jay C. Sendzik, Solicitor       .

**New Business** – Open the polls for special election held between the hours of 2:00 p.m. and 9:00 p.m., or longer if necessary, to determine whether the Board of Fire Commissioners of Fire District No. 2, Township of Wall, County of Monmouth, State of New Jersey, shall raise funds for radio upgrades in an amount not to exceed fifty thousand dollars (\$50,000.00), a command vehicle in an amount not to exceed sixty thousand dollars (\$60,000.00), building and site improvements and upgrades in an amount not to exceed fifty thousand dollars (\$50,000.00) and a down payment toward the purchase of a 2016 Pierce Ascendant/Quint in an amount not to exceed two hundred thousand dollars (\$200,000.00) which will be included in the initial annual payment under the lease with an option to purchase and, at said

# Board of Fire Commissioners

## WALL TOWNSHIP FIRE DISTRICT #2

PO BOX 1405 WALL TOWNSHIP, NJ 07719

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**JOHN TENNISSEN**  
Chairman of Board

[www.wallfd2.com](http://www.wallfd2.com)

**ROB COMAN**  
Treasurer

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meeting, the legal voters shall determine, by election ballot, the amounts to be raised for the above projects pursuant to N.J.S.A. 40A:14-84. The amounts determined to be raised at said time and place shall be included in the next annual budget of the Fire District under the section for capital appropriations.

Election results.

Motion made by Commissioner Coman, and seconded by Commissioner Trainor, that a Resolution Authorizing Capital Projects - \$50,000.00 – radio upgrades; \$60,000.00 – command vehicle; \$50,000.00 – building and site improvements and upgrades; and \$200,000.00 – down payment toward the purchase of a 2016 Pierce Ascendant/Quint which will be included in the initial annual payment under the lease with an option to purchase be adopted. Roll Call: Commissioner Tennissen   X  , Commissioner Coman   X  , Commissioner Bauter   X  , Commissioner Jannarone   X  , Commissioner Trainor   X  .

**Adjournment** – Motion made by Commissioner Trainor, and seconded by Commissioner Jannarone, that the meeting be adjourned. Roll Call: Commissioner Tennissen   X  , Commissioner Coman   X  , Commissioner Bauter   X  , Commissioner Jannarone   X  , Commissioner Trainor   X  .

Meeting adjourn at 9:00pm  
Respectively submitted  
Harlon D Bauter, clerk

## **Board of Fire Commissioners**

### **District 2, Wall NJ**

**December 27, 2017**

### **Meeting Minutes**

- The regular monthly meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order by Chairman John Tennissen at 7 pm. After the salute to the flag roll call was taken. Members present were John Tennissen, Rob Coman, Jeff Jannarone, Craig Trainor and Harlon Bauter. Minutes of the previous meeting were approved motion by Coman second by Trainor.
- **Correspondence**
  - Numerous letters and copies from Attorney Sendzik
  - Tax assessment for 2018
  - Note from Telrepc
  - Letter from the U.S. Census Bureau
  - Quote from Fire and Safety for lettering for 2-73 \$4894.00
  - Packing list from Akron Brass Company
  - Letter from District 3
- **Treasurer's Report**
  - \$53,625.06
- **Approval of Vouchers and Bills**
  - Motion by Jannarone second by Trainor to pay bills
- **Fire Chief's Report**
  - 52 Fire Calls 2 Fire Drills
  - Fit test Jan 21 and Feb 10
  - Bloodborne RTK to be done by April
  - 2-73 out of service in January
  - 2-75 out of service
  - Asked about a light from County for Belmar Blvd.
  - Monmouth County Fire Academy would like to house an engine at house 2 for the winter
- **Committee Reports**
  - **House**
    - A member of fire company is tampering with the camera in the firemen's room by putting the TV in front of camera
  - **Fire Prevention**
    - Progress

- **Trucks & Equipment**
  - New tires needed for 2-88 and 2-76
- **Personnel**
  - Commissioner Tennissen is back in the pension system
- **Unfinished Business**
  - Letter to District 1 & 3 reference to a joint meeting about dispatch issues
  - Start the process to sell 2-75
- **New Business**
  - Check with Attorney Sendzik about moving meetings to possibly the 4<sup>th</sup> Tuesday of the month

- **Next meeting will be January 28,2018**

Motion by Jannarone second by Coman to adjourn

Meeting Adjourned 8:10pm

Respectfully submitted

Harlon D Bauter, Clerk

**Board of Fire Commissioners**

**District 2, Wall NJ**

**December 27, 2017**

**Meeting Minutes**

A special meeting of the Board of Fire Commissioners District 2 Wall NJ was called to order at 6:45 pm by Chairman John Tennissen. Members present were John Tennissen, Rob Coman, Craig Trainor Jeff Jannarone and Harlon Bauter.

Accountant Robert Hulsart also attended.

The purpose of the meeting was to introduce the 2018 budget. With no public comment on the budget motion by Coman second By Trainor to introduce the 2018 budget. Approved 5 yeas 0 nays

Motion by Coman second by Trainor to adjourn meeting.

Adjourn at 7:00 pm

Respectively submitted

Harlon D Bauter,

Clerk of the board