

**Board of Fire Commissioners
District 2, Wall, NJ
January 28, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 24 calls, 2 drills
- Radio for Chief's car quoted for \$5,500.

Correspondence

- From Attorney Sendzik:
 - 12/30 Notice of Election for Feb. 21, 2015
 - 01/05 Notice of monthly meetings
- VFIS Notice of Enhancements to current insurance coverage
- Affidavit from Coast Star
- Site Plan from Glendola Fire Co. for: Horsement Antiques, 1315 Route 34, Wall
- Sample of a Memorandum of Agreement between Board of Fire Commissioners, Wall District 1 and Board of Fire Commissioners of District 2 & 3 regarding activities of the Fire Prevention Bureau.

House

- Garage doors repaired at House 1 and in process of being repaired at House 2
- Nevron will be working with extension lighting at House 2
- Nevron will also check conduit for basement, sign light and sensors
- Drain on right side of House 1 will be checked

Board of Fire Prevention

- District 1 intends to take over the operation of the Fire Prevention Bureau by January 1, 2016.

Trucks and Equipment

- Report from Capt. Rosenfeld not attached due to problems but hardcopy available

Old Business

- Public hearing for the approved 2015 Budget to be held on February 10th 2015 at 6:00 P.M. at the Glendola Fire Co. located at 3404 Belmar Boulevard, Wall, N.J.

New Business

- Commissioner Tennissen will work with the insurance company in order to add the Junior Program onto the current insurances.

Personnel

- Capt. Rosenfeld advised that per diems are working every week.
- Approval with 5 yeas and 0 nays for Mike Hines to attend NJIAAI convention from March 4 through March 6 for \$450.
- Approval with 5 yeas and 0 nays for Capt. Rosenfeld and Ass't Chief Scott Murray to attend the Basis Fire Investigation class at a cost of \$900.
-

Treasurers Report

- Placed in folder

Meeting adjourned at 7: 43 P.M.
Respectfully Submitted,

John Tennissen
Clerk

**Board of Fire Commissioners
District 2, Wall, NJ
February 10, 2015
Meeting Minutes**

The of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order at 6:00 P.M. for the adoption of the 2015 Budget for District 2, Wall, New Jersey. Members present were Gene White, Daryl Bauter and John Tennissen.

The resolution was read and approved by a vote of 3 Yeas and 0 Nays to adopt the 2015 Budget for Fire District 2, Wall, New Jersey.

Toal revenues will be \$1,202,042.00 which includes the amount to be raised by taxation of \$1,147,542.00 and total appropriations of \$1,2002,042.00

Meeting adjourned at 6:15 P.M.

Respectfully Submitted,
John Tennissen
Clerk of the Board

District 2, Wall, NJ
February 25, 2015
Meeting Minutes

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Rob Coman, Daryl Bauter and Jeff Jannarone. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 26 calls, 3 drills
- 1 engine with members will participate in the Belmar St. Patrick's Parade on March 1.
- FIT test to be held on March 18 beginning at 6:00 P.M.
- Chief requested a dumpster for cleaning
- Prices for Fire Shelters and 5 portable radios provided and approved
- Chief will remind members to close apparatus doors when responding from the House.

Correspondence

- From Attorney Sendzik:
 - Resolution Requesting Approval by the Director Pursuant to N.J.A.C. 5:31-2.5 (A) and (B) for Late Budget Filing
 - Resolution Authorizing Corrective Action Plan
 - Notice of Meeting for Capital Improvements
 - Notice of Election
 - Notice of Monthly Meetings
 - Notice of Hearing for Budget Adoption
 - Revised Notice of Hearing for Budget Adoption
 - Notice for Training available for Voting Machines
- Compliance Letter for OPRA for Records on Collective Bargaining
- Minutes of Dec. 6 2014 meeting of the NJ Association of Fire Districts
- Letter from Congressman Chris Smith advising that there is money available for SAFER Grants
- Advice on LOSAP for Consumer Price Index

House

- Garage door repaired at House 2
- Lights repaired at House 2
- Quote to replace lights at House 1 is \$24,529.84 and includes only parts. Attempts will be made to obtain a grant for the work
- Door handle for rear of House 1 to be replaced.

Board of Fire Prevention

- Approval for Board of Fire Prevention to be handled by District 1

Trucks and Equipment

- Report from Capt. Rosenfeld follows
- KME is waiting for parts for 290
- Capt. Rosenfeld will begin the process of purchasing new Chief's vehicle.
- 6 x 6 truck to be painted

Old Business

- By a vote of 4 yeas and 0 nays, District 2 voted to approve District 1 to handle all matters of the Fire Prevention Bureau.
- Results of the annual election which was held on February 21, 2015 at House 1 are as follows:

For Commissioner:	Daryl Bauter	18 votes
	Jeffrey Jannarone	22 votes
2015 Budget:	Yes	23 votes
	No	0 votes
	Mail-in ballots	0

New Business

- Approval by a vote of 4 Yeas and 0 Nays for the purchase of Fire Shelters at a price of \$2,154.00 and the purchase of 5 portable radios at \$14,237.50
- Approval by 4 yeas and 0 nays to allow the Company to purchase a television for the gym.
- Resolution proposed and approved with 4 yeas and 0 nays for the authorization of Gov. Connect.
- Capt. Rosenfeld approved to be the Gov. Connect Officer with 4 yeas and 0 nays

Personnel

- Capt. Rosenfeld advised that per diems are working every week.
- Commissioner Jannarone to review blue light permits and usage.
- As of February 25, 2015, no vehicle is to leave either house without permission of an officer.
- Capt. Rosenfeld and Chief Spera to establish list of those members who will be permitted to operate snow plows.

Treasurers Report

- Placed in folder

Meeting adjourned at 8: 15 P.M.

Respectfully Submitted,

Daryl Bauter, Acting Clerk

March 2014 REPORT

APPARATUS & EQUIPMENT

- ‡ 2-90 STILL OUT OF SERVICE – WAITING ON PARTS FROM ROM ROLL UP DOORS.
- ‡ 2-75 SIREN REPAIRED
- ‡ 2-88 SIREN REPAIRED
- ‡ (4) 5 GALLONS TUBS OF ZEP-O-SHINE ORDERED
- ‡ FINAL QUOTE FOR NEW CHIEFS CAR THROUGH HGAC COMPLETE.
- ‡ (5) APX 6000 PORTABLES ORDERED.
- ‡ (10) NEW GENERATION FIRE SHELTERS RECEIVED.

HOUSE

- ‡ THYSSEN KRUPP ORDERED REPLACEMENT LENSES FOR THE ELEVATOR FLOOR INDICATORS
- ‡ CARRIER INSTRUCTED ME ON SET POINT OPERATIONS IN THE COMPUTER. CARRIER ALSO TO ORDER AND INSTALL AN IVU ON THE HVAC SYSTEM FOR GLOBAL CONTROL. CARRIER WILL REPLACE THE BACK FLOW PREVENTER ON THE BOILERS DOMESTIC WATER FEED.
- ‡ MR KEYS IS IN THE PROCESS OF REPLACING THE BROKEN DOOR HANDLE ON THE EAST SIDE STORE FRONT.
- ‡ SEVERAL CEILING TILES REPLACED.

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 3/6 & 3/20
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- ‡ ALL APPLICATIONS FOR LOSAP RECEIVED AND WILL BE SUBMITTED.

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP

- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ PROVIDED BARRY WITH SEVERAL DOCUMENTS TO ASSIST WITH 2015 BUDGET PREPARATION.
- ‡ WENT LIVE WITH FIREHOUSE SOFTWARE.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
March 25, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 40 calls, 3 drills
- Additional FIT test to be held on April 15th
- RTK/BB classes should be completed by all members by April 1st
- Forest Fire meeting at Allaire office on March 28 at 1:00 P.M.
- April drills to include Engine Co. Operations and a trip to Somerset Fire Academy on April 12th.

Correspondence

- From Attorney Sendzik:
 - Notice that Financial Disclosure statements must be completed between March 30 and April 30
- Copy of Election Certifications
- 2 Affidavits from APP on the Pulbice hearing and Budget Election
- Renewal of Workers' Compensation received from NJM
- NJM sent acknowledgment of Accident report for injury to member
- Manasquan Savings Account paperwork to add signers in order to open payroll account

House

- Carrier continuing to work on systems
- Lights ordered for the elevator by the service people
- Lock to be replaced on east side of House 1
- Ceiling tiles to be replaced
- Grease trap to be cleaned as needed at a cost of \$175 to \$200.
- Grease hood to be cleaned

Board of Fire Prevention

- No meeting in March due to a lack of quorum

Trucks and Equipment

- Report from Capt. Rosenfeld follows

Old Business

- No site plans have been submitted in the past few weeks

New Business

- Approval by a vote of 5 Yeas and 0 Nays for the purchase of a new Chevrolet Tahoe at a cost of \$54,995.51

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Personnel

- Commissioner Jannarone continuing to review blue light permits and usage through a policy. In addition, he will obtain information regarding a Defensive Driving Course for all members. Cost to be borne by the Board of Fire Commissioners

Treasurers Report

- Placed in folder

Meeting adjourned at 7: 39 P.M.
Respectfully Submitted,
John Tennissen, Clerk

March 2014 REPORT APPARATUS & EQUIPMENT

- ‡ 2-90 STILL OUT OF SERVICE – WAITING ON PARTS FROM ROM ROLL UP DOORS.
- ‡ 2-75 SIREN REPAIRED
- ‡ 2-88 SIREN REPAIRED
- ‡ (4) 5 GALLONS TUBS OF ZEP-O-SHINE ORDERED
- ‡ FINAL QUOTE FOR NEW CHIEFS CAR THROUGH HGAC COMPLETE.
- ‡ (5) APX 6000 PORTABLES ORDERED.
- ‡ (10) NEW GENERATION FIRE SHELTERS RECEIVED.

HOUSE

- ‡ THYSSEN KRUPP ORDERED REPLACEMENT LENSES FOR THE ELEVATOR FLOOR INDICATORS

- ‡ CARRIER INSTRUCTED ME ON SET POINT OPERATIONS IN THE COMPUTER. CARRIER ALSO TO ORDER AND INSTALL AN IVU ON THE HVAC SYSTEM FOR GLOBAL CONTROL. CARRIER WILL REPLACE THE BACK FLOW PREVENTER ON THE BOILERS DOMESTIC WATER FEED.
- ‡ MR KEYS IS IN THE PROCESS OF REPLACING THE BROKEN DOOR HANDLE ON THE EAST SIDE STORE FRONT.
- ‡ SEVERAL CEILING TILES REPLACED.

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 3/6 & 3/20
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- ‡ ALL APPLICATIONS FOR LOSAP RECEIVED AND WILL BE SUBMITTED.

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ PROVIDED BARRY WITH SEVERAL DOCUMENTS TO ASSIST WITH 2015 BUDGET PREPARATION.
- ‡ WENT LIVE WITH FIREHOUSE SOFTWARE.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
April 8, 2015
Meeting Minutes**

The of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order at 6:00 P.M. for the adoption of the revised 2015 Budget for District 2, Wall, New Jersey. Members present were Gene White, Rob Coman, Daryl Bauter and John Tennissen.

The resolution was read and approved by a vote of 4 Yeas and 0 Nays to adopt the revised 2015 Budget for Fire District 2, Wall, New Jersey.

Total revenues will be \$1,202,042.00 which includes the amount to be raised by taxation of \$1,124,811.00 and total appropriations of \$1,200,042.00

Meeting adjourned at 6:15 P.M.

Respectfully Submitted,
John Tennissen
Clerk of the Board

**Board of Fire Commissioners
District 2, Wall, NJ
April 22, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 33 calls, 3 drills
- Meeting for updates with Wall PD
- April 25 will be Touch a Truck Day
- Traffic Safety class to be held on April 27th at 7:00 P.M. at South Wall
- Monmouth County Radio System has been changed
- 16 members have not updated their BB/RTK Certifications either from Glendola or from other agencies
- FIT Tests can be given when new machine is operational
- Quotes received for various wants and needs
- Somerset Fire Academy drill went well

Correspondence

- From Attorney Sendzik:
 - Notice to amending 2015 Budget to \$1,124,811
- NJM sent Explanation of Benefits report for injury to member
- Dr. Seckler advised upper body training only for the injured member
- Manasquan Savings Account paperwork to add signers in order to open payroll account

House

- Ceiling tiles to be replaced
- Locks on House 2 to be updated

Board of Fire Prevention

- Meeting has been moved to May 13th

Trucks and Equipment

- Report from Capt. Rosenfeld follows
- Progress on other vehicles

Old Business

- None

New Business

- No new site plans have been received from M. Clayton
- Company will like to purchase attendance software and laptop—Motion made and approved with 5 Yeas and 0 Nays to purchase laptop computer and 2 licenses not to exceed \$4,000
- Work will continue to set up conference with 2 televisions with one in conference room and one the former bunk room

Personnel

- Progress on all matters

Treasurers Report

- Placed in folder

Meeting adjourned at 7:45 P.M.
Respectfully Submitted,
John Tennissen, Clerk

APRIL 2014 REPORT

APPARATUS & EQUIPMENT

- ‡ 2-90 RETURNED FROM THE FACTORY AND PLACED BACK IN SERVICE
- ‡ PICKED UP SUPPLIES FOR 2-93'S PAINT
- ‡ 2-93 TIRES REPAIRED BY EDWARDS
- ‡ ORDERED 10 BELTS FOR THE FIRE SHELTERS
- ‡ 3 PAGERS REPAIRED
- ‡ WORKING ON 2015 EQUIPMENT LIST WITH FIRE CHIEF

HOUSE

- ‡ MR KEYS REPLACES THE EAST STORE FRONT EXTERIOR DOOR HANDLE
- ‡ JIM DAYTON IS WORKING ON CEILING TILE REPLACEMENT

- ‡ QUARTERLY SERVICE ON AIR COMPRESSOR COMPLETE
- ‡ DOUBLE B PAINTING REMOVED THE CHAIR RAIL IN THE HALL AND PAINTED.
- ‡ FLOORS STRIPPED AND WAXED ON BOTH FLOORS.

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 4/3 & 4/17
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- ‡ NEW APPLICATIONS FOR LOSAP MAILED IN

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ PROVIDED BARRY WITH SEVERAL DOCUMENTS TO ASSIST WITH 2015 BUDGET PREPARATION.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
May 27, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 42 calls, 3 drills
- On May 31, the Company will go to Middlesex Fire Academy for a drill which will include 9 tankers and 2 engines
- Radios have been reprogrammed
- Firehouse Software will be used for inventory
- FIT testing to come
- 7 members still need BB/RTK
- Junior Program to begin again

Correspondence

- Minutes from March 7, 2015 meeting of NJ State Association of Fire Districts
- Copy of letter for Workers Comp audit & copy of letter indicating audit materials attached
- Paychex on line account security suggestions for users
- Affidavit for Asbury Park Press for Notice published on April 3, 2015
- Certification of amended 2015 Budget

House

- Progress on lighting issues

Board of Fire Prevention

- 1st Reading of the Fire Prevention agreement

Trucks and Equipment

- Report from Capt. Rosenfeld follows
- Progress on other vehicles

Old Business

- None

New Business

- New radio to be ordered for 266 by a vote of 4 Yeas and 0 Nays
- 6 LED lights for house to be ordered at \$1,400 and approved by a vote of 4 Yeas

- and 0 Nays
- Equipment list shows 5 Helmets needed, 5 sets of gear, gloves, hoods
Approval by vote of 4-0 to purchase

Personnel

- Progress continues on all matters
- Membership has changed by-law to remove District 2 residency
- Payroll checks now need 3 signatures

Treasurers Report

- Placed in folder

Meeting adjourned at 8:02 P.M.

Respectfully Submitted,
John Tennissen, Clerk

MAY 2015 REPORT APPARATUS & EQUIPMENT

- ‡ 2-90'S EXHAUST SYSTEM HAD MORE DAMAGE THAN ORIGINALLY THOUGHT, PARTS ON ORDER.
- ‡ 2-94 SECTION OF BOOSTER REAL BURNED THROUGH, PARTS ON ORDER TO MAKE REPAIRS.
- ‡ 5 PAGERS OUT FOR REPAIR.
- ‡ NEW PORTABLE RADIOS ORDERED
- ‡ NEW MOBILE RADIO ORDERED FOR 2-73.
- ‡ SCHEDULED 2 YEAR SCBA BENCH TEST FOR THE BEGINNING OF JUNE.
- ‡ 2-73'S BOOSTER REAL REPAIRED AFTER BURSTING ON A VEHICLE FIRE.

HOUSE

- ‡ DOUBLE B PAINTING IS GOING TO START WORK IN THE EAST STAIRWELL, MEMBERS LOUNGE & MEETING ROOM.

- ‡ RENEWED SERVICE AGREEMENT WITH CARRIER.
- ‡ CARRIER PERFORMED PREVENTIVE MAINT ON THE HVAC, BOILER & PUMPS.
- ‡ NEVRON REPLACED SIGN LIGHTS DUE TO A RECALL BY THE MANUFACTURER.
- ‡ SEVERAL OF THE EXTERIOR LIGHTS NOT WORKNG.

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 5/1, 5/15 & 5/29
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- ‡ NEW APPLICATIONS FOR LOSAP MAILED IN

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ PROVIDED BARRY WITH SEVERAL DOCUMENTS TO ASSIST WITH 2015 BUDGET PREPARATION.
- ‡ CERTIFICATION OF AMENDED 2015 BUDGET RECEIVED FROM DCA.
- ‡ PUT DOCUMENTS TOGETHER FOR THE WORKERS COMP AUDIT.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
June 24, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Gene White, Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 37 calls, 3 drills
- New equipment has been arriving with new gear for G. Straehle, J. Clayton, R. Auen, D. Jacobs and J. Iorio
- Fireworks are scheduled for June 28 and an engine will be provided
- Firecracker 5 mile run to be held on July 4 and 276 will provide standby
- Blue light permits are coming in for members and more will be going out

Correspondence

- Copy of Shared Services Resolution
- From Att'y Sendzik: District 2 Special Rates
- After Workers Compensation Audit, \$5,430. has been returned.
- Expiration letter for Dave Newberry for his PERS Account
- RCC Consultants are now in :Chapter 11

House

- Progress on lighting issues with 3 boxes in Cap't's office and will be placed on 2nd floor

Board of Fire Prevention

- Acceptance of the Fire Prevention agreement
- OK for Dist. 2 to give up Ch. 9 to the PD and BOFP was advised
- No meeting in June

Trucks and Equipment

- Report from Capt. Rosenfeld follows
- Progress on other vehicles

Old Business

- New radios for 273 have been installed
- New portables received and dispersed

New Business

- Site plans received, with some being received with about 5 days before the plans are approved Mike will look into having Board finalize them sooner
- Business cards to be provided for Mike Clayton
- Motion made and approved to appoint Steve Maier for becoming the Qualified Purchasing Agent for the District at an annual salary of \$2,000.
Motion was approved by a vote of 5-0

Personnel

- Continued Progress
- The Board reluctantly accepted the resignation of Eugene White from the Board of Fire Commissioners, District 2, effective, July 1, 2015.

Treasurers Report

- Placed in folder

Meeting adjourned at 7:26 P.M.
Respectfully Submitted,
John Tennissen, Clerk

JUNE 2015 REPORT

APPARATUS & EQUIPMENT

- ‡ 2-90'S EXHAUST SYSTEM REPAIRED
- ‡ 2-73'S NEW MOTOROLA APX6000 MOBILE RADIO INSTALLED
- ‡ NEW MOTOROLA PORTABLE RADIOS IN & BEING ISSUED.
- ‡ 2-96'S WATER TANK INDICATOR SENSOR REPLACED IN THE CAB
- ‡ 2-96'S REAR PISTON INTAKE VALVE REMOVED AND SENT OUT TO BE REBUILT
- ‡ MOST OF THE NEW EQUIPMENT ORDERED
- ‡ SCBA 2 YEAR BENCH TEST HAS BEEN SCHEDULED
- ‡ 2-67'S VEHICLES SIREN SPEAKER WAS REPLACED
- ‡ 6 PAGERS WENT OUT FOR REPAIR
- ‡ 1 MULTI METER OUT FOR CALIBRATION

HOUSE

- ‡ EXTERIOR LIGHTING ISSUES STILL NEED TO BE ADDRESSED
- ‡ APPARATUS BAY FLOORS CLEANED

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 6/12 & 6/26
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- ‡ 2014 LOSAP FINALIZED AND WILL BE FUNDED AT THE JUNE BOFC MEETING

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ RESPONDED TO AN OPRA REQUEST REGARDING FIRE INCIDENTS AT A COMMERCIAL PROPERTY IN OUR DISTRICT.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
July 22, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 34 calls, 3 drills
- Progress on equipment
- 296 & 276 went to New Brunswick to cover for 12 hours
- Quote from Homaltro with 24" including struts
- FIT test machine is operational
- Plow and Trailer at House 2
- 293 Painted and wired and 290 needs a new alternator
- New Radio in Chief's car is good but skips at times and will be checked
- Lock to be considered for rear door through the use of fobs for entry near the lockers
- Consideration given to sell 290 and Pierce had suggested that it may be worth \$200,000 currently. With a new vehicle priced at about \$750-800,000, it will be considered. Members will begin to study the issue

Correspondence

- Lincoln Financial Insurance sent
- US Bank Equipment Finance Notice and the Co. needs tax form W-9 which was done by Capt. Rosenfeld

House

- Progress on lighting issues and all other conditions

Board of Fire Prevention

- New Resolution received for the Fire Prevention agreement

Trucks and Equipment

- Report from Capt. Rosenfeld follows

Old Business

- None

New Business

- Motion made for the Pre-funding of Shared Services Agreement by a vote of 4 Yeas and 0 Nays
- Motion made and approved for increasing Bid Threshold and for appointing Steve Maier as a Qualified Purchasing Agent. Motion was approved by a vote of 4 Yeas and 0 Nays
- Due to the resignation of Commissioner White, a re-organization discussion was held and the results are as follows:

John Tennissen	Acting President and Clerk
Rob Coman	Treasurer and Building
Harlan Bauter	Trucks and Equipment
Jeff Jannarone	Personnel

This status of the Board will remain as above until the March, 2016 meeting.

Personnel

- Commissioner Jannarone suggested that per-diem employees, hired as firefighters or as mechanics, should be considered for the future
- Commissioner Jannarone made motion to accept per-diem applications in order to establish a list for possible employees Motion was approved with 3 Yeas and 1 Nay

Treasurers Report

- Placed in folder

Meeting adjourned at 8:14 P.M.

Respectfully Submitted,

John Tennissen, Clerk

JULY 2015 REPORT

APPARATUS & EQUIPMENT

- ‡ 2-90'S HYDRAULIC FLUID LEAK ON REAR PASSENGER SIDE OUTRIGGER FIXED
- ‡ 2'90'S ROTATION LIMIT SYSTEM REPAIRED
- ‡ 2-90'S DISCHARGE #3 REPAIRED.
- ‡ 2-75 HAS SEVERAL STROBE LIGHTS OUT, THEY ARE BEING SWITCHED OVER TO LED IN STAGES.
- ‡ 2-73'S REAR FLUSH MOUNTED SCENE LIGHTS REPAIRED
- ‡ MORE EQUIPMENT COMING IN FROM THE CHIEF'S LIST

- ‡ 2 PAGERS OUT FOR REPAIR
- ‡ 1 BW CO METER OUT FOR CALIBRATION.
- ‡ NEW VEHICLE 2-66 SHOULD BEEN IN 1-2 WEEKS
- ‡ SHIPPED MOTOROLA RADIUS M1225 TO DEFENDER TO BE INSTALLED IN THE NEW VEHICLE 2-66.
- ‡ ORDERED 2 100' FEET SECTIONS OF 1" BOOSTER LINE FOR 2-94.

HOUSE

- ‡ EXTERIOR LIGHTING ISSUES STILL NEED TO BE ADDRESSED
- ‡ HOUSE IS IN GOOD ORDER
- ‡ SPECIAL SERVICES TRAILER MOVED TO INDUSTRIAL RD FIREHOUSE.

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 7/10 & 7/24
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ RESPONDED TO AN OPRA REQUEST REGARDING FIRE INCIDENTS AT A COMMERCIAL PROPERTY IN OUR DISTRICT.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
August 26, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 61 calls, 3 drills
- Rams and supports have been received
- Extrication drill set for Sept. 1
- Live fire drill at Middletown on Sept. 8
- Additional equipment--traffic vests, Rescue Randy and air bags will be reviewed by the QPA
- 2 new members and 1 Junior member introduced
- 290 passed annual inspection
- Motion made and approved to begin the process of selling 290 and consider the options, including the purchase of a 95' Quint. In addition, all officers, Capt. Rosenfeld and Commissioners Bauter and Coman are involved in the process.
- Meeting with First Aid showed that six members are trained to be involved in extrication. Glendola Fire members could also assist in extrication but would have to become Associate Members. The offer was declined by Chief Spera.

Correspondence

- Chapter 11 hearing information for RCC Consultants
- NJM provided notice of increased Workers Compensation premiums.
- Minutes of June 6th meeting of the NJ State Association of Fire Districts
- From Atty Sendzik: OAC Investigative Report on LOSAP
- Letter from VFIS advising that there will be no subrogation procedures after the sprinkler leakage claim of January 2014.

House

- Progress on lock
- The east stairwell of House 1 has been painted
- Base molding will be added in meeting room and will not cost more than \$1,500
- West stairway to be painted at a later date
- Quote to be obtained to re-paint the red features of the exterior
- Mold was found between refrigerators in first floor kitchen and will be mitigated
- Chemical washing of exterior to be considered and quote will be obtained
- Entry locks have cost \$2,200

Board for Fire Prevention

- No meeting in August

Trucks and Equipment

- Report from Capt. Rosenfeld follows
- Discussion with Bill Newberry from District 1 to consider a bid for fleet maintenance for Districts 1 & 2. The QPA for District will be consulted

Old Business

- None

New Business

- Sexual Harassment class presented by the State Attorney General's office will be requested, with the presentation date to be determined.

Personnel

- FIT test still needed for 5 members
- LOSAP money to be returned to the District
- Applications received for per-diem employees and Capt. Rosenfeld and Commissioner Jannarone to be review and establish times for interviews

Treasurers Report

- Placed in folder

Meeting adjourned at 8:25 P.M.

Respectfully Submitted,

John Tennissen, Clerk

AUGUST 2015 REPORT

APPARATUS & EQUIPMENT

- † 2-90 HAD ANNUAL LADDER TEST. LADDER PASSED
- † 2-90'S MECHANICAL Q SIREN NEEDS TO BE REPLACED
- † 2-90'S FRONT TIRES NEED TO BE REPLACED
- † 2-90'S PASSENGER SIDE FRONT OUT RIGGER WILL NOT RETRACT AUTOMATICALLY.
- † 2-94'S BRAKES NEED TO BE REPAIR, DEFENDER TO BE NOTIFIED
- † 2-96'S PISTON INTAKE VALVE WAS OUT FOR REPAIR, THAT NOT MODEL IS NO LONGER SUPPORTED BY THE MANUFACTURER. DEFENDER IS RESEARCHING FOR A REPLACEMENT VALVE.

- ‡ 2-75'S GROUND, GRILL AND REAR STROBES HAVE BEEN REPLACED WITH SEALED LED LIGHTS.
- ‡ VEHICLE 2-66 WAS DELIVERED AND PLACED IN SERVICE AT THE END OF JULY.
- ‡ KNOX BOX HAS BEEN ORDERED AND RECEIVED FOR VEHICLE 2-66. INSTALLATION TO BE SCHEDULED.
- ‡ VEHICLE 2-67'S VHF RADIO WAS BROKEN, 1 RADIO HEAD REMOVED FOR REPAIR OR REPLACEMENT, ALLCOMM IS HANDLING IT. THE RADIO IS COVERED UNDER WARRANTY.
- ‡ ANNUAL POSI BENCH TESTING FOR ALL SCBA'S IS SCHEDULED FOR NOVEMBER 5TH & 6TH. NEW JERSEY FIRE EQUIPMENT COMPANY TO PERFORM THE TESTING
- ‡ NEW HOLMATRO RAM AND RAM SUPPORTS DELIVERED, THEY WILL BE PLACED INTO SERVICE SOON.
- ‡ REQUESTED A PRICE QUOTE FROM ALLCOMM FOR A SIERRA WIRELESS GX450 MODEM FOR THE NEW VEHICLE 2-66.
- ‡ ANNUAL HOSE TESTING TO BE SCHEDULED FOR SEPTEMBER.

HOUSE

- ‡ ICE MACHINE SERVICED AND CLEANED
- ‡ DOUBLE B PAINTING HAS STARTED PAINTING THE EAST STAIRWELL
- ‡ QUARTERLY AIR SAMPLING ON THE AIR COMPRESSOR COMPLETE
- ‡ PALLET RACK HAS BEEN MOVED OVER NEXT TO THE WEST STAIRWELL DOOR
- ‡ ANNUAL SERVICE AGREEMENT FOR BOTH EMERGENCY GENERATORS RECEIVED, SIGNED AND RETURNED.

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 08/07 & 08/21
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- ‡ TYPED UP NEW APPLICATION FOR PER DIEMS AND POSTED JOB ANNOUNCEMENT FOR THE SAME.

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ WORKING WITH BARRY'S OFFICE TO COMPLETE THE 2014 AUDIT
- ‡ RECEIVED A REFUND CHECK FROM NJ CASUALTY INSURANCE CO., CHECK DEPOSITED.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
September 23, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 41 calls, 2 drills
- Gear is expected next week
- 2 1/2" nozzles have arrived
- Quick-Attack ordered
- New ladder truck demonstration is scheduled for 9/24 at 12:00
- Sexual Harassment Class is scheduled for Nov. 10th
- Progress on the FF parking and Handicapped parking changes
- 7 members going south for a test and Dist. 1 & 3 will assist in calls

Correspondence

- VFIS Privacy Statement
- Moody's requesting a timely disclosure of financial information
- Notice of the termination of Anthony Nichlos in PERS
- From Att'y Sendzik: Information for 2016 Budget

House

- Progress on lights
- Grease trap in House 1 needs to be plumbed by the contractor
- Soap dispensing for kitchen is being considered

Board for Fire Prevention

- Meeting scheduled for Sept. 24

Trucks and Equipment

- Report from Capt. Rosenfeld follows
- Knox box key added in 266

Old Business

- Capt. Rosenfeld will check with Attorney Sendzik for the possibility of adding a new car for the 2016 Budget
- Ad placed for bids for the sale of 290 and the bids will be opened on 10/30 at House 1 at 12:00 P.M.

New Business

- Mike Clayton will be permitted to use 287 for visits to sites for reviews by a vote of 4 Yeas and 0 Nays.

Personnel

- Applications received for per-diem employees and Capt. Rosenfeld and Commissioner Jannarone will review and establish times for interviews

Treasurers Report

- Placed in folder

Meeting adjourned at 8:01 P.M.

Respectfully Submitted,

John Tennissen, Clerk

SEPTEMBER 2015 REPORT APPARATUS & EQUIPMENT

- † 2-90 HAD ANNUAL LADDER TEST. LADDER PASSED.
- † VEHICLE 2-67'S RADIO IS BACK FROM REPAIR AND IS WORKING PROPERLY.
- † VEHICLE 2-66'S NEW KNOW KNOX BOX INSTALLED AND PROGRAMMED.
- † VEHICLE 2-66'S VERIZON SIERRA WIRELESS MODEM INSTALLED AND NEW AIR CARD HAS BEEN. .ACTIVATED AND ADDED THE DISTRICT'S ACCOUNT.
- † SEVERAL SCBA CYLINDERS HAVE BEE HYDRO TESTED.
- † 2-94'S BRAKES HAVE BEEN REPAIRED.
- † (4) 2.5" RECEIVED.
- † 2-90'S PASSENGER SIDE FRONT OUTRIGGER REPAIRED.

HOUSE

- † BOTH STAIRWELLS HAVE BEEN PAINTED.
- † BANQUET HALL FLOORS HAVE BEEN STRIPPED AND WAXED.

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 9/4 & 9/18
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ WORKING WITH BARRY'S OFFICE TO COMPLETE THE 2014 AUDIT
- ‡ REQUESTED FUNDS BACK FROM LINCOLN FINANCIAL FOR MEMBERS WHO LEFT SERVICE AND WERE NOT VESTED, TOTAL AMOUNT RETURNED TO THE DISTRICT WAS \$12,111.59.
- ‡ CONTACTED SENDZIK & SENDZIK REGARDING THE POSSIBLE SALE OF THE LADDER.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
October 28, 2015
Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District 2, Wall, NJ, was called to order and members present were Rob Coman, Daryl Bauter, Jeff Jannarone and John Tennissen. The minutes from the previous meeting were read and approved.

Bills

- Approved

Chief's Report

- 41 calls, 2 drills
- 275 out of service for brake repairs
- 296 is at House 1
- New turnout gear is in and 2 additional sets are out for conditioning
- Quick-Attack nozzle has been placed on 273
- Fire Prevention problems at Terror camp at Camp Evans but they have been mitigated and the event will be held
- 20 yard dumpster will be ordered from Town to clean basement of old materials and expired MRE's
- Live fire training at Somerset Fire Academy will be held on 11/8 and trucks will leave at 07:30
- Good job by all at Leslie St. fire
- EVOC training has been postponed
- Emergency Management Classes to be attended by T. Kaczmar

Correspondence

- Notice to bid for sale of 290 with copies being sent to the Coast Star and Asbury Park Press
- Site plan Committee: Mike Clayton presented plans and indicated problems with Rosano Trucking of 5111 Belmar Boulevard
- Copy of 2013-2014 Financial statement and 2014 Audit as well as pertinent statements from B. Osborn

House

- Clean up needed for both houses
- Carpets in elevator have been replaced
- Landscaper has cleaned areas around the houses

Board for Fire Prevention

- Meeting set for Oct. 29
- Office furniture purchased for office and a new computer will be ordered for use by the Bureau

Trucks and Equipment

- Report from Capt. Rosenfeld follows
- Knox Box key added to 266

Old Business

- Progress on bids for the sale of 290 and the bids will be opened on 10/30 at House 1 at 12:00 P.M.

New Business

- Mike Clayton will be permitted to use 287 for visits to sites for reviews by a vote of 4 Yeas and 0 Nays.
- Budget hearing set for 11/25 prior to regular monthly meeting

Personnel

- Applications reviewed and interviews conducted for per-diem employees
- D. Spera, R. MacGeorge, R. Dullea, R. Fitzpatrick and Steve O'Brien interviewed and will be considered to fill shifts
- Discussion held on a final date for annual mandatory training and documentation. Commissioner Jannarone objected to language of Commissioner Coman and Commissioner Coman objected to language of Commissioner Jannarone. Vote was then made and the motion to set mandatory date was not passed with the vote of 1 Yea and 2 Nays

Treasurers Report

- Placed in folder

Meeting adjourned at 7:49 P.M.

Respectfully Submitted,
John Tennissen, Clerk

OCTOBER 2015 REPORT APPARATUS & EQUIPMENT

- ‡ 2-90 OUT OF SERVICE PENDING SALE
- ‡ 2-75 OUT OF SERVICE DUE TO MAJOR BRAKE FAILURE
- ‡ 2-76 LEAKING TRANSMISSION FLUID – DEFENDER TO BE NOTIFIED
- ‡ COMMISSIONER BAUTER & I WENT OVER THE APPARATUS DEFICIENCY LIST SUBMITTED BY DEFENDER FOLLOWING THE ANNUAL PM'S.

- ‡ 1 MULTI METER OUT FOR CALIBRATION
- ‡ NEW GEAR RECEIVED & HANDED OUT TO MEMBERS
- ‡ SEVERAL SETS OF OLDER GEAR SENT OUT FOR REPAIR.
- ‡ SEVERAL SCBA CYLINDERS HAVE BEEN HYDROSTATIC TESTED
- ‡ 2-94'S CLUTCH TO BE REPLACED FOLLOWING 2-75 RETURNING TO SERVICE.

HOUSE

- ‡ PRICE QUOTES RECEIVED FOR NEW FRIDGE AND FREEZER FOR DOWNSTAIRS KITCHEN
- ‡ SEEKING PRICE QUOTES FOR A TURNOUT DRYER

PERSONNEL

- ‡ CALLED IN PAYROLL FOR 10/2, 10/16 AND 10/30.
- ‡ TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- ‡ CONDUCTED INTERVIEWS WITH COMMISSIONER JANNARONE FOR PER-DIEM FIREFIGHTERS

ADMINISTRATIVE

- ‡ ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- ‡ PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- ‡ RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- ‡ SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ‡ ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT
- ‡ WORKING WITH BARRY'S OFFICE TO COMPLETE THE 2014 AUDIT
- ‡ CONTACTED SENDZIK & SENDZIK REGARDING THE POSSIBLE SALE OF THE LADDER.

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD

**Board of Fire Commissioners
District 2, Wall, NJ
October 30, 2015
Meeting Minutes**

The meeting was called to order at 12:00 P.M. and John Tennissen was present with Attorney Sendzik.

Only one bid for the sale of the Ladder Truck was received and it was for the amount of \$202,226.

The company is Brindle Mountain Co. and it will be notified of the outcome and arrangements will then be made for its removal.

Meeting adjourned at 12:05 P.M.
Respectfully Submitted,
John Tennissen, Clerk

Meeting called to order at 7pm by Rob Coman. Members present were Jeff Jannerone and Daryl Bauter

Minutes of previous meeting were read and approved.

Bills: see attached

Chief Report: 34 calls 3 drills

Comments: 2-96 at main house

Permission given to take truck to football game.

Tree lighting and Santa Dec 4

A concern about Wooley Rd light show Fire Prevention investigating.

Truck comm. Dec 9 @ 7pm

New member Sean McDough

Corr: Audit Report

Resolution #4 read

House: Primer trap repaired above downstairs bathroom

Grease trap repaired

Carrier did HVAC maintance

Boiler down low water. To be replenished

\$500 to replace round lights outside to LED

BOFP: No report

Truck: Defender working on deficiency list

Old: 2-90 sold for \$202,226 to Brindle Mount Co.

New: Received Audit

Notice of meeting for Nov. 30 @ 7pm

Appointed Hulsart Auditing for professional services

Per: Draft read about FF/ Mechanic. A Mechanic FF preferred.

Adjourn 7:47 pm

NOVEMBER 2015 REPORT

APPARATUS & EQUIPMENT

- 2-90 HAS BEEN REMOVED FROM SERVICE, BRINDLE MOUNTAIN FIRE APPARATUS PICKED UP THE TRUCK LAST WEEK.
- 2-75'S BRAKES HAVE BEEN REPAIRED AND PUT BACK IN SERVICE
- DEFENDER IS WORKING ON THE APPARATUS DEFICIENCY LIST.
- 1 MULTI METER OUT FOR CALIBRATION
- ANNUAL BENCH TESTING OF ALL SCBA'S IS COMPLETE.
- SEVERAL SETS OF OLDER GEAR SENT OUT FOR REPAIR.
- SEVERAL SCBA CYLINDERS HAVE BEEN HYDROSTATIC TESTED
- 2-94'S CLUTCH HAS BEEN REPLACED, MECHANIC SUGGESTS WE BABY IT FOR THE 1ST 500 MILES TO ALLOW IT TO BREAK IN. 2-94'S PUMP HAS BEEN REPAIRED.
- 2-96'S PUMP IS FUNCTIONING CORRECTLY, DEFENDER HAS BEEN CALLED TO LOOK AT IT.
- 5 NEW UNICATION PAGERS HAVE COME IN, THEY WILL BE PROGRAMMED AND ISSUED NEXT WEEK.

HOUSE

- TRAP PRIMER LOCATED IN THE CEILING OF THE MEN'S DOWNSTAIRS BATHROOM WAS LEAKING. RYMAR REPLACED.
- RYMAR ACCESSED THE PROBLEM WITH GREASE TRAP AND DISCOVERED IT WAS NOT VENTED PROPERLY. RYMAR VENTED THE TRAP PROPERLY AND APPEARS TO HAVE CORRECTED THE ODOR PROBLEM.
- CARRIER PERFORMED SCHEDULED MAINTENANCE ON THE HVAC SYSTEM. DISCOVERED THE WATER LEVEL IN THE BOILER WAS VERY LOW, SYSTEM WAS FILLED AND BLED OUT AT THE ENDS.
- CARRIER DISCOVERED A FAN MOTOR NOT WORKING ON ONE OF THE HANGING UNITS IN THE ATTIC, QUOTE TO BE FORWARD FOR REPAIR.

PERSONNEL

- CALLED IN PAYROLL FOR 11/13 & 11/27
- TRANSFERRED MONEY TO THE PAYROLL ACCOUNT.
- PUT TOGETHER A JOB DESCRIPTION FOR A FF/MECHANIC, STILL REQUIRE MORE INPUT FROM BOARD MEMBERS.

ADMINISTRATIVE

- ENTERED FIRE, DRILLS, EXTRA CREDIT AND LOSAP INFORMATION INTO NFIRS
- PRINTED NFIRS REPORT FOR PERCENTAGES, ALARMS TO DATE AND LOSAP
- RETRIEVED MAIL FROM THE POST OFFICE FOR THE COMPANY AND THE FIRE DISTRICT
- SUBMITTED PARKWAY SERVICE TICKETS TO THE TURNPIKE AUTHORITY FOR REIMBURSEMENT
- ENTERED MONTHLY BILLS, FILLED OUT PAYMENT VOUCHERS AND PRINTED CHECKS FOR PAYMENT

RESPECTFULLY SUBMITTED,
CAPTAIN CHRIS ROSENFELD