



Township of Wall  
 Wall Township Clerk's Office  
 2700 Allaire Road  
 Wall, NJ 07719  
 (732)449-8444 Ext. 2200  
 clerk@townshipofwall.com

## Vendor Checklist for Special Event Food License

Applications must be submitted at least three  
**(3) weeks** prior to the event

Blank fillable applications can be found at: <a href="http://www.wallnj.com/211/Clerks-Office">http://www.wallnj.com/211/Clerks-Office</a>	
Application needs to be filled out in its entirety. <ul style="list-style-type: none"> <li>Please note: there are two pages to the application</li> </ul>	
The fee for a special event food license is <b>\$50.00 per week of operation.</b>	
<b>Where to file the application is determined by the location of the event:</b>	
<b>Non-municipal property</b>	<b>Township owned property</b>
Point of contact is the Wall Township Clerk's Office.	Point of contact is Wall Recreation and/or Youth Center.
<b>Property authorization required:</b>	
<b>Non-municipal property</b>	<b>Township owned property</b>
Land Use	Township approval
<b>Required Applications/Inspections</b>	
Special event food license inspections must receive a satisfactory rating by the Board of Health <ul style="list-style-type: none"> <li>Questions regarding page 2 of the application should be directed to the Freehold Township Board of Health</li> <li>Contact Information for the Board of Health:           <ul style="list-style-type: none"> <li><a href="http://twp.freehold.nj.us/health">http://twp.freehold.nj.us/health</a></li> <li>(732) 294-2060</li> <li>1 Municipal Plaza, Freehold NJ 07728</li> <li><a href="mailto:health@twp.freehold.nj.us">health@twp.freehold.nj.us</a></li> </ul> </li> </ul>	
Schedule inspection with the Wall Township Fire Bureau. <ul style="list-style-type: none"> <li>Contact information for the Fire Bureau:           <ul style="list-style-type: none"> <li>Fire Station at 1612 Route 71 (between 16th and 17th Avenue)</li> <li>(732)820-4854</li> <li><a href="http://www.wallfirebureau.com">www.wallfirebureau.com</a></li> <li><a href="mailto:knasti@wallfirebureau.com">knasti@wallfirebureau.com</a></li> </ul> </li> </ul>	
<b>Insurance requirements:</b>	
<b>Workman's Compensation</b>	<b>Automobile Insurance</b>
Required for anyone other than owner operated vendors.	Required for food trucks only.
General Liability	Required for all food vendors.
<b>Additional requirements for events held on township property</b>	
Certificate of Liability Insurance	Wall Township to be named as additionally insured in the amount of (1) one million dollars