



Township of Wall
 Wall Township Clerk's Office
 2700 Allaire Road
 Wall, NJ 07719
 (732)449-8444 Ext. 2200
 clerk@townshipofwall.com

Checklist for New Retail Food Establishment

New retail food establishments that are new construction, must apply for a transfer permit with the Land Use Department. A copy of the transfer permit approval should be provided with the food license application.

- <http://www.wallnj.com/DocumentCenter/View/626/Non-Residential-Transfer-Permit-Application-PDF>
- (732)449-8444 ext. 2213

Establishments that are changing name or ownership must also apply for a transfer permit with the Land Use Department. A copy of the transfer permit approval should be provided with the food license application

- <http://www.wallnj.com/DocumentCenter/View/626/Non-Residential-Transfer-Permit-Application-PDF>
- (732)449-8444 ext. 2213

Change in ownership and change in establishment name should initiate a new license to be issued; payment should be made prior to opening

A satisfactory inspection must be issued from the Board of Health.

- Contact Information for the Board of Health:
 - <http://twp.freehold.nj.us/health>
 - (732) 294-2060
 - 1 Municipal Plaza, Freehold NJ 07728
 - health@twp.freehold.nj.us

New retail food establishment licenses are to be applied for in the Wall Township Clerk's Office.

- Blank applications can be found at: <http://www.wallnj.com/211/Clerks-Office>

Pursuant to Chapter 119 of Wall Township Ordinance, the fees for retail establishments are as follows:

Description	Fee
Mobile Vehicles	\$40.00 per year
Special Events (one-week duration or less)	\$50.00 per event
Establishments other than licensed restaurants:	
Minimum fee establishments	\$65.00 per year
Between 4,000 and 10,000 square feet	\$175.00 per year
Over 10,000 square feet	\$325.00 per year
Restaurants	
Seating Capacity up to 50	\$65.00 per year
Seating Capacity from 51 to 100	\$115.00 per year
Seating Capacity over 100	\$185.00 per year

- All fee assessments will be determined by the Wall Township Clerk's Office.
 - Payment will be collected after the application is submitted and reviewed.

All assessments on the property must be **paid current: Water, Sewer, and Taxes**
 Contact information for the Collection Department:

- (732)449-8444 ext. 2600
- 2700 Allaire Road, Wall NJ 07719
- <http://www.wallnj.com/268/Collectors-Office>