



TOWNSHIP OF WALL  
EXECUTIVE MEETING MINUTES  
MARCH 11, 2020

7:00 P.M.

LOWER LEVEL EXECUTIVE MEETING ROOM

<b>Mayor Newberry</b>	Present	<b>Administrator Bertrand</b>	Present
		<b>Attorney Wolf</b>	Present
<b>Deputy Mayor Braun</b>	Present	<b>Assistant Administrator Kohri</b>	Present
<b>Committeeman Farrell</b>	Present	<b>Attorney Wolf</b>	Present
<b>Committeeman Orender</b>	Present	<b>Attorney Wouters</b>	Present
<b>Committeeman Kingman</b>	Present	<b>Township Clerk Lang</b>	Present

Salute to the Flag and a Moment of Silence.

Sunshine Statement

In compliance with the "Open Public Meetings Act," Chapter 231, P.L. 1975, adequate notice of this meeting has been provided in the following manner: the annual notice was forwarded to the official township newspapers and was posted in the Wall Township Municipal Building. All notices are on file with the Township Clerk.

Roll Call

**Presentation by Patrolman Michael Malone:**

- Patrolman Malone discussed his plans for the Township to host a ceremony on September 5, 2020, commemorating the 75<sup>th</sup> anniversary of the end of World War II

For Action / Consent Agenda

All items listed on the "Consent Agenda" are considered routine by the Township and will be adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. All items are available for public inspection at this meeting and in the office of the Township Clerk. There will be no separate discussion of these items. If a discussion is desired on any item, it will be considered separately. The Mayor asks if any member of the Township Committee wishes to consider any item separately. If not, he/she requests a motion to approve the items listed. **Motion - Second - Roll-Call Vote**

**Approval of Minutes:**

- 02/12/2020

**Resolution No. 20-0301** - Approval of vouchers for February 27, 2020, through March 11, 2020, in the amount of \$7,079,521.20

**Resolution No. 20-0302** - Authorization to accept a performance guarantee posted by Westchester Fire Insurance Company – Bond No. B K40435256 in connection with application PB #4-2019, known as "Glen Oaks Partners, LP", Block 774 Lot 8 – 3400 Highway 138 in the amount of \$216,113.40

**Resolution No. 20-0303** - Authorization to accept a performance guarantee posted by Westchester Fire Insurance Company – Bond No. B K40435268 in connection with application PB #4-2019, known as “Glen Oaks Partners, LP”, Block 774 Lot 8 – 3400 Highway 138 in the amount of \$274,144.50

**Resolution No. 20-0304** - Authorization to correct Resolution No. 19-1116 which authorized the Township to submit the Strategic Plan for the Wall Community Alliance Municipal Grant for the fiscal year 2021 due to an accounting error by the funding agency

**Resolution No. 20-0305** - Authorization to execute a contract with Sonnenfeld and Trocchia Architects, P.A. for preliminary design services, construction document services, creation of bid specifications and assisting in the public bidding process for the roof at the Police Department at a price not to exceed \$6,000.00

**Resolution No. 20-0306** - Authorization to execute a contract with Winner Ford of Cherry Hill, NJ for the purchase of six (6) Police Interceptor vehicles through State Contract #88728 at a price not to exceed \$192,954.00

**Resolution No. 20-0307** - Authorization to approve personnel actions:

<u>NAME</u>	<u>DEPARTMENT/POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Nicole DeBiasio	Construction / Clerk	\$35,000.00	03/11/2020
Brittany Bilbao	Construction / Clerk	\$33,813.00	07/01/2020
		\$35,000.00	07/01/2021
Jeanette Ellman	Court Violations / Clerk	\$32,500.00	07/01/2020
		\$35,000.00	07/01/2021
Marie Rosenfeld	Court Violations / Clerk	\$35,00.00	12/31/2019
Laura Roberts	Collections / Clerk	\$34,313.00	07/01/2020
Dara Provda	Tax Assessor / Clerk	\$35,000.00	12/31/2019
Rachel Giolitto	Human Resources/ Human Resource Officer	\$43,250.00	03/11/2020
Lindsay Santana	Youth Center / Clerk	\$35,000.00	12/31/2019
Elaina Magnusson	Public Works / Clerk	\$32,000.00	07/01/2021
		\$35,000.00	07/01/2021
Catherine Juska	Police / Records Clerk	\$33,500.00	07/01/2020
		\$35,000.00	07/01/2021
Keri Pagnoni	Clerk’s Office / Deputy Municipal Clerk	\$61,076.80	03/11/2020

**End of Consent Agenda**

Motion - Second - Roll Call Vote

**Motion to adopt** – Deputy Mayor Braun

**Second** – Committeeman Farrell

**Roll Call Vote: Consent Agenda**

Committeeman Kingman	Yea
Committeeman Orender	Yea
Committeeman Farrell	Yea
Deputy Mayor Braun	Yea
Mayor Newberry	Yea

Yea

Nay

Recuse

Absent

**Committee Reports:****Committeeman Kingman: Recreation**

Committee Chair's Reports:

**Committeeman Kingman:**

- Committeeman Kingman noted that the Department of Recreation is hard at work planning the following events: The Wall Fair, Performances in the Park, and ballroom dancing.
- He reported on his budget meeting with Mayor Newberry and Administrator Bertrand.
- Mayor Newberry noted that the Valentine's Day Card competition yielded over 300 participants.

Items for Discussion:

**Administrator Bertrand:**

- Administrator Bertrand noted that all items were ongoing with the planning of the United States Olympic Softball team to take place on June 20<sup>th</sup> and June 21<sup>st</sup>.
- He announced that the Township is closely monitoring the Corona Virus and will be following the lead of the Department of Education.

**Committeeman Kevin Orender: Public Works, Economic Development, Veteran's Services**

Committee Chair's Reports:

**Committeeman Kevin Orender:**

- Committeeman Orender noted that all items in Public Works are ongoing.
- He announced that "Breakfast with a Veteran" is scheduled for April 18, 2020.

Items for Discussion:

**Administrator Bertrand:**

- Administrator Bertrand noted that the township would be seeking authorization to grant \$500.00 from the Clean Communities Program to the Wall Township High School Environmental Club.
- He discussed the rise in recycling costs and the impact on the town.

**Committeeman Farrell: Education, Environmental**

Committee Chair's Report:

**Committeeman Farrell:**

- Committeeman Farrell reported that everyone is working very hard on the 2020 budget and it would be introduced in two weeks.
- He noted that the Board of Education is currently working on a contingency plan for remote learning.
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Items for Discussion:

**Administrator Bertrand:**

- Administrator Bertrand advised that the township would be seeking authorization to submit an application for the project grant entitled, "The New Jersey Library Construction Bond Act"
- Administrator Bertrand advised that the township would be seeking authorization to approve certified lists for LOSAP for the calendar years 2016-2018
- Administrator Bertrand advised that the township would be seeking authorization to amend the

Township's Personnel Policy to include the mandated Domestic Violence Policy

- Administrator Bertrand advised that the township would be seeking authorization to grant \$500.00 from the Clean Communities Program to the Wall Township High School Environmental Club
- Administrator Bertrand discussed his intentions to introduce the budget at the next meeting.

### **Deputy Mayor Braun: Department of Land Use and Development**

Committee Chair's Reports:

#### **Deputy Mayor Braun**

- Deputy Mayor Braun discussed a recent meeting with Planning Board Chairwoman Kristin Coman and potential Conflict Attorney Ben Montenegro.
- He commended Administrator Bertrand on the new location of the Recreation Department in town hall.
- Deputy Mayor Braun discussed the number of contractors not adhering to the brush schedule. He recommended the Township start enforcing.
  - The Township Committee discussed various ways to enforce.

Items for Discussion:

#### **Administrator Bertrand:**

- Administrator Bertrand reminded the public and the Township Committee of the second reading and public hearing of **ORDINANCE NO. 2-2020 AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WALL, AUTHORIZING A SANITARY SEWER EASEMENT SWAP INVOLVING BLOCK 78 LOT 1 AND LOT 2 ON THE TAX MAPS OF THE TOWNSHIP OF WALL**
- Administrator Bertrand advised that the township would be seeking authorization to execute a contract with French & Parrello for professional engineering services for the drainage improvements on Atlantic Avenue at a price not to exceed \$35,700.00 and authorization for the Municipal Clerk to advertise for public bids

### **Mayor Newberry: Public Safety, West Belmar Gateway, Board of Health**

Committee Chair's Reports:

#### **Mayor Newberry:**

- Mayor Newberry discussed an Active Shooter presentation between the Police Department and Houses of Worship within the Township.
- He discussed the low turnout at the Planning Board meeting for the application of the Microbrewery in the Gateway Redevelopment Zone.
- He commended the Board of Education for a well-run meeting discussing the Corona Virus.
- Mayor Newberry noted that in the past the Township never fined people for brush. He urged Administrator Bertrand to inform employees to do their jobs.
  - The Township Committee discussed how other municipalities handle brush collection.
- He recommended that the Township looks into their sign ordinance to allow for LED signage. He reported that the IBEW is looking to construct a sign.

Items for Discussion:

#### **Administrator Bertrand:**

- Administrator Bertrand noted that all items were ongoing

**Attorney William Wolf:**

- o Attorney Wolf introduced his partner Attorney Jan Wouters. He discussed his extensive experience and how he works very diligently for the Township.

**Public Comment:** Opportunity for anyone to comment with a limit of seven (7) minutes per speaker

The public comment portion of our meeting is to allow the public to bring to the Committee’s attention their concerns or comments. In accordance with NJSA 10: 4-12(a), the committee asks the public to limit their comments to seven minutes or less. The Committee will respect the public’s time by refraining any comment until the speaker has finished with their allotted time. It should be further noted that the public comment portion of our meeting is not structured as a question and answer session. If a member of the public has questions, they seek answers to; an appointment can be made with the Township Administrator’s office during regular business hours. The attorney will regulate the time during the comment portion of our meeting.

**Close Public Comment**

Motion – Second - Roll Call Vote

**Motion to close** – Deputy Mayor Braun

**Second-** Committeeman Orender

**Roll Call Vote: Close Public Comment**

Committeeman Kingman	Yea
Committeeman Orender	Yea
Committeeman Farrell	Yea
Deputy Mayor Braun	Yea
Mayor Newberry	Yea

Yea	Nay	Recuse	Absent
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**Closing Comments from the Township Administrator:**

No Comments

**Closing Comments from the Township Committee:**

No Comments

**Resolution No. 20-0308-** Authorizing a discussion of matters in private session

Motion - Second – Roll Call Vote

**Motion to adopt** - Committeeman Farrell

**Second-** Deputy Mayor Braun

**Roll Call Vote: 20-0308 Private Session**

Committeeman Kingman	Yea
Committeeman Orender	Yea
Committeeman Farrell	Yea

Deputy Mayor Braun

Yea

Mayor Newberry

Yea

**Yea**

**Nay**

**Recuse**

**Absent**

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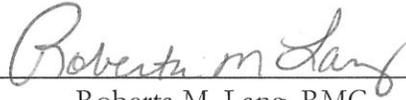
**Return to Public Session and a Motion to Adjourn**

Motion - Second - Voice Vote - All in Favor

Motion to Adjourn by **Committeeman Orender** and seconded by **Deputy Mayor Braun**

Meeting adjourned at **9:25 pm.**

Respectfully submitted,



Roberta M. Lang, RMC  
Township Clerk